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Students' Handbook

Sweet Briar College

1946-1947

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STUDENTS' HANDBOOK

SWEET BRIAR COLLEGE

1946-1947

SHIRLEY GUNTER—Editor
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REMEMBER ! !

Bring This Handbook
With You When You
Come to College

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1946 CALENDAR 1947

SEPTEMBER

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COLLEGE CALENDAR

1946-1947

First Semester, 1946-1947

September	16	Arrival of new students
September	17-19	Matriculation of new students
September	19	Registration of former students
September	19	Return of former students by 10:30 p.m.
September	20	Registration of new students
September	20	Instruction begins at 1:30 p.m.
September	20	Opening Convocation, 7:30 p.m.
October	25	Founders' Day
November	28	Thanksgiving Day
December	20	Christmas vacation begins at 11:10 a.m.

1947

January	6	Christmas vacation ends at 10:30 p.m.
January	18	Instruction of first semester ends at 12:05 p.m.
January	21	First semester examinations begin
January	28	First semester examinations end

Second Semester, 1946-1947

January	31	Instruction of second semester begins
March	26	Spring recess begins at 11:10 a.m.
April	3	Spring recess ends at 10:30 p.m.
May	3	May Day
May	21	Instruction of second semester ends at 12:05 p.m.
May	23	Final examinations begin
May	31	Final examinations end
June	1	Baccalaureate Sermon
June	2	Thirty-eighth annual Commencement

PREFACE

By means of this handbook we have tried to present Sweet Briar to you—what she stands for and what she is striving for. When you become a member of our community, the opportunity of fair play, good scholarship and a well rounded life will be opened to you. But Sweet Briar exists only in her students. Each one of us is responsible for making her live by upholding the high principles upon which she was founded and which she has endeavored to maintain throughout the years. By participating as an active citizen in class, school, and community activities, you will not only make a contribution to the college but gain much from it

THE EDITOR

GRAMMER AND REID
This is where you'll live

OFFICERS OF STUDENT GOVERNMENT

President ..... JUDITH BURNETT, '47

Vice-President ..... KATHERINE STREET, '47

Secretary ..... ELEANOR BOSWORTH, '47

Treasurer ..... JANE MCCAFFREY, '48

HOUSE PRESIDENTS

Gray ..... ERNESTINE BANKER, '47

Carson ..... SARA BRYAN, '47

Grammer ..... SALLY DAVIS, '48

Reid ..... JANE MILLER, '48

Randolph ..... JANE LEACH, '48

Manson ..... JUNE EAGER, '49

* * * *

Chairman Social Committee ..... PATRICIA HASSLER, '47

Chairman Student Funds Committee
—MARGARET REDFERN, '47

Chairman May Day Committee ..... VIRGINIA WALKER, '47

JUDITH BURNETT
President of Student Government

AGREEMENT CONCERNING THE STUDENT GOVERNMENT OF SWEET BRIAR COLLEGE

The Student Petition (October 17, 1906)

The students of Sweet Briar College, believing that there is dignity and honor in student government, desire individual and community responsibility for the conduct of students in matters not strictly academic.

We, therefore, petition the President and Faculty for legislative and executive control in certain matters. We ask:

I. Right to control quiet and order in all places about the buildings and campus that are not under the immdiate control of a member of the Faculty.

II. Permission, with the advice and approval of the Faculty, to extend our power as occasion arises and we prove worthy to be vested with greater power and authority.

III. Permission to make such additions to the above as we may feel are necessary, with the consent and approval of the President and Faculty.

The Reply of the Faculty

(October 20, 1906)

The Faculty of Sweet Briar College endorses most cordially the desire of the student body to assume responsibility for the conduct of individual students in non-academic matters. Therefore, the Faculty accords permission to frame a constitution embodying laws regulating the points specified in the petition—said constitution to be submitted to the Faculty for endorsement.

PREAMBLE

Whereas, we, the students of Sweet Briar College, desire to assume individual and community responsibility for the conduct of students in matters not strictly academic, and, whereas, we believe that there is dignity and honor in student government, we do hereby, in accordance with the agreement between the Faculty and students, organize ourselves into an Association.

THE STUDENT GOVERNMENT ASSOCIATION

THE HONOR SYSTEM

A high standard of personal honor prevails at Sweet Briar. Every student is expected to do her utmost to maintain this standard and at all times to consider herself an active and responsible member of the Association. The Executive Committee of the Association has the power to investigate and take action in any case involving an infraction of the Honor System. In performing this function it needs the support of every student.

THE HONOR SYSTEM APPLIES TO EVERY PHASE OF COLLEGE LIFE. A Sweet Briar girl's word is her bond and it is expected that every student will justify the confidence of her fellow students at all times and under all circumstances.

CONSTITUTION OF THE STUDENT GOVERNMENT ASSOCIATION OF SWEET BRIAR COLLEGE

Article I—Name

The name of the Association shall be the Student Government Association of Sweet Briar College.

Article II—Purpose

The purpose of this Association shall be to foster the individual and community interests of Sweet Briar students, by maintaining the high standard of conduct and decorum, and by strengthening the spirit of unity and the sense of individual responsibility implicit in the ideal underlying the foundation of Sweet Briar College, which was "to impart to students such an education in sound learning, and such physical, moral, and religious training as shall . . . best fit them to be useful members of society."

Article III—Fundamentals Underlying Student Government

The strength and effective operation of Student Government depend upon the truthfulness and the high sense of personal honor on the part of each student, an enlightened and vigorous student opinion, and the recognition of individual responsibility for upholding and furthering the standards and the ideals on which the Association is based. Three things are fundamental:

1. A student will tell the truth.
2. A student will respect the property of others.
3. A student will maintain absolute honesty in all her social life and in all her academic work—preparation, classroom work, tests, papers, notebooks, examinations, and every other kind of academic work.

Students who do not acknowledge these fundamentals or who are unwilling to exert themselves to the utmost to make these ideals prevail are out of place at Sweet Briar. Each student is in honor bound to maintain these ideals in her own conduct and to exert herself to the utmost to make these ideals prevail among all students at Sweet Briar. **Any student who fails, at any time or under any circumstances, to live up to these ideals should report such infraction promptly to a member of the Executive Committee.**

Article IV—Membership

All students at Sweet Briar College are active members of the Association and must conform to the rules and regulations of the Association for such periods as they are registered in the College. Every student on entering college is expected to subscribe to the three fundamentals noted above by signing the following pledge:

I pledge my personal honor to speak the truth at all times, to respect the property of others, and to be honest in all my dealings, and to exert myself to the utmost to make these ideals prevail among all students at Sweet Briar.

Article V—Jurisdiction

All resident students, both individually and collectively, are under the jurisdiction of the Association. Non-resident students are likewise under the jurisdiction

of the Association, except in matters which naturally are under the control of their parents or guardians.

All the legislative, executive, and judicial powers recognized as essential to a self-governing organization, shall be vested in the Association, acting either as a whole or through its duly authorized officers and committees, as hereinafter provided.

The Association shall co-operate with the President of the College in the enforcement of rules concerning the general conduct of the students.*

The Association shall hold each student responsible for informing her guests of the rules they are expected to observe while visiting at the College.†

Article VI—General Government

Section 1. Officers. The officers of the Association shall be: President, Vice-President, Secretary, Treasurer, and a House President for each dormitory.

Section II. Duties of Officers.

1. The President shall call and preside at all meetings of the Association, of the Executive Committee, and of the College Council. She or her personal representative shall officially represent the students on any faculty or student committee, or on any other occasion when the students require such representation; and shall perform all the duties which naturally pertain to the office of President of a self-governing organization. As soon as convenient after registration, the President shall call a meeting of the entering students to explain the organization and purposes of the Association. At the last regular

*See Faculty Rulings.

†It will also hold each student responsible for infractions of the rules by her guests when such infractions occur on campus

meeting in April, the President shall review the year's work and the President for the ensuing year shall assume the duties of her office.

2. The Vice-President shall perform the duties of the President in the absence of the President; shall administer the regulations governing the participation in extra-curricular activities, and perform such other duties as shall from time to time be designated by the President or Executive Committee.

3. The Secretary shall record the proceedings of all meetings of the Association, of the Executive Committee, of the College Council, and the decisions of the House Councils, and shall keep a permanent record of the same. She shall report to the Faculty of the College for ratification all amendments to the Constitution and the By-Laws adopted by the Association; submit to the President of the College or her deputy, for her approval, lists of officers, committees, boards or other bodies appointed by the Association or its officers, and keep a permanent record of such lists; attend to all correspondence of the Association not coming directly under the jurisdiction of the Treasurer, and perform all other duties naturally pertaining to the office of Secretary of the Association.

4. The Treasurer shall collect the Student Activity Fund and shall distribute it to the various organizations. She shall keep a strict account of all money of the Association, and expend the same according to the direction of the Executive Committee of the Association. She shall appoint a Budget Committee to meet in the spring of each year to determine the budget for the following year.

She shall serve as Chairman of the Finance Committee.

The accounts of the Association shall at all times be open to inspection by any member of the Association or

by the President of the College or her deputy. The Treasurer shall make interim reports of the finances of the Association at the request of the President of the Association or of the Executive Committee, and at the last regular meeting of the year, shall render to the Association a complete report of the year's work.

5. Each House President shall serve as a member of the Executive Committee; exercise a general supervision over her House; serve as permanent chairman of her House Council; and shall be responsible for her House Book.

Under her general jurisdiction shall be the rules of Quiet and Fire-Prevention. Each student will be held directly responsible for any disturbance which may occur in her room, unless the particular student or students causing the disturbance shall exonerate her. With regard to these rules students shall be held responsible for their guests.

Article VII—Committees

Section I. The Standing Committees of the Association shall be: The Executive Committee, House Councils, Advisory Council, Nominating Committee, Social Committee, Finance Committee, Student Funds Committee, May Day Committee, and the Point Committee. Special committees shall be appointed from time to time by the President at her own discretion, or at the suggestion of the Association, of the Executive Committee, or of the College Council.

1. The Executive Committee shall consist of the President, Vice-President, Secretary, Treasurer of the Association, the House Presidents, the President of the Sophomore Class and the President of the Freshman Class.

2. There shall be six House Councils (one for each dormitory) to which the Executive Committee of the Student Government Association delegates the power to administer certain regulations.

a) Composition and terms of service:

(1) The number of members shall be determined in proportion to the number of girls in the dormitory in such a way that each girl shall serve at least once during the college year.

(2) Council members shall be appointed by the respective House Presidents.

(3) The term of service on any council shall be four weeks.

(4) Notices shall be sent to girls who are to serve at least four days before their term of service begins.

b) Officers:

(1) The chairman of each House Council shall be the House President.

(2) The secretary of each House Council shall be elected in a house meeting at the beginning of the year to serve throughout the college year.

3. The Advisory Council shall consist of the members of the Executive Committee, the Presidents of the Four Classes, and of the Y. W. C. A., of the Dramatic Association, of the Glee Club, Head of the Choir, and of the Athletic Association, the Editor of the *Brambler,* the Editor of the *Briar Patch,* and the Editor of the *Sweet Briar News,* the Chairman of the Student Personnel Committee, the Chairman of the Social Committee, the Chairman of the Orientation Committee, the Chairman of Student Funds Committee, President of the International Relations Club, President of Tau Phi, and the

Chairman of the Relief Committee. In addition to these there shall be two representatives at large elected from each class. The council shall elect its own chairman and secretary.

4. The Nominating Committee shall consist of the Executive Committee of the Association and the Presidents of the four classes. Officers of the four classes may be called in in an advisory capacity.

5. The Social Committee shall consist of a chairman and as many members as are deemed advisable in any given year. The chairman of the Social Committee shall be appointed by the Executive Committee of the Student Government Association from a list suggested by the Dean, the Assistant to the Dean, the outgoing and incoming Student Government President and the outgoing Chairman of the Social Committee. This appointment shall take place the day of the other Student Government Elections. The members of the Committee shall be chosen by the new chairman and the above mentioned group, subject to the approval of the Executive Committee. The Junior Chairman of the Floor Committee shall be invited to attend the meetings of the Social Committee.

6. The Finance Committee shall consist of the treasurer of the Student Government Association, Y. W. C. A., Athletic Association, Paint and Patches, Sophomore Class, the business manager of the *Sweet Briar News*, Chairman of the Funds Committee, the president of the Student Government Association and two staff members: namely, the treasurer of Sweet Briar College, and the assistant to the treasurer of Sweet Briar College. The chairman of the Finance Committee is the treasurer of Student Government.

7. The Student Funds Committee shall consist of two members elected from each class in the fall. The treasurer of the Patch Box, the President of the Student

Selected

Government Association, the treasurer of the Student Government Association, and the Chairman of the Relief Committee are also members of the committee by virtue of their office. Both the chairman and the secretary-treasurer of the Student Funds Committee shall be elected in the Spring by the members of the retiring Committee. The chairman shall also serve as the chairman of the Patch Box Committee.

8. The May Day Committee shall consist of two members appointed from each of the four classes by the May Day Chairman. The chairman shall be elected by the incoming senior class in the spring of the junior year. The treasurer shall be chosen from the committee by its members.

9. The Committee on Points shall consist of the Vice-President of the Student Government Association who shall act as chairman, and five other members who are appointed by the chairman ~~in the fall of the year~~.

Section II. Functions and Duties of Committees:

1. The Executive Committee:

a) The Executive Committee shall have the power to decide imperative and detailed business, reporting to the Dean's Office all penalties imposed.

b) It shall be the duty of the Executive Committee to be immediately responsible for all matters which come under the jurisdiction of the Association; to carry out resolutions passed by the College Council; to execute its own decrees, which may be passed in matters not specifically included in general legislation; to review the actions of the House Councils; to receive from the House Presidents or from other members of the Association reports of any infringement of the rules, and, in the case of major offenses, to take such action thereon as may seem wise and expedient in accordance with the rules and regulations of the Association.

c) The Executive Committee sitting as a court shall have original jurisdiction in all cases of discipline falling under its regulations. The Executive Committee shall judge and pass sentence upon any case of misconduct coming to its attention. The accused shall have the right to appear and present her defense before the case is finally adjudicated.

d) The Executive Committee shall have the power to summon before it, at its discretion, any committee or board or member of the Association, and, in the exercise of its judicial functions, to require testimony from any member of the Association, and to inflict penalty for refusal to testify, except in cases where for good and sufficient reason, it shall see fit to excuse the witness.

e) It shall likewise be incumbent upon the Executive Committee to enforce all penalties imposed by any branch of the Association for infraction of rules or disregard of community welfare.

f) In cases where the Executive Committee, in spite of a student's denial, finds her guilty of an infraction of a rule, a reprimand shall issue from, or a penalty be imposed by, the said Committee only on the basis of a formal statement, signed by a majority of the Executive Committee, giving the nature of the testimony and the names of the witnesses. Such signed statement shall be presented to the accused, if demanded by her.

g) The Executive Committee shall receive and shall consider with reasonable dispatch any complaint filed in writing by any student who feels that she has been unjustly treated by any member of the Association. Such complaint shall be adjudicated in accordance with the regular procedure of the Executive Committee.

h) The Executive Committee may refer any case to the College Council for discussion before final decision

and may submit any of its judicial decisions to the College Council for review; and must submit for review all cases in which a penalty of suspension or dismissal from the Association has been pronounced.

i) Suspension from the Association shall be accompanied by a recommendation to the College Council to be conveyed to the College Administration or to the Executive Committee of the Faculty that the convicted student be suspended from college for a corresponding period.

Dismissal from the Association shall be accompanied by a recommendation to the College Council to be conveyed to the College Administration or to the Executive Committee of the Faculty that the convicted student be dismissed from College, or be requested to withdraw from College at a specified time.

j) In all cases tried, appealed, or reviewed before the Executive Committee of the Association, the accused student shall be heard personally in her own defense before sentence is determined, unless she shall, with the approval of the court in question, choose to send to that body a written statement or a representative.

k) The Executive Committee shall have charge of explaining to the new students the meaning of the Student Government Constitution, By-Laws, and unwritten laws.

1) All new students are required to attend classes led by members of the Executive Committee. After a period of instruction an examination shall be given. If a student fails an examination twice she shall be campused until she passes the examination.

2) All upper classmen are required to attend ~~House Meetings~~ Table Talks in which the handbook shall be reviewed. After these discussions an examination shall be given.

If a student fails the examination once she shall be campused until she passes the examination.

2. House Councils:

a) House Councils shall have the responsibility of dealing with infractions of campus, social, and smoking regulations, and of maintaining quiet in their respective dormitories. They shall also discuss problems concerning Student Government.

b) In any case where infractions are considered by the House Council to be sufficiently serious or repeated, they shall be referred to the Executive Committee.

c) All penalties imposed shall be reported promptly to the Secretary of the Student Government Association.

d) In order to maintain consistent administration among the various House Councils, the Executive Committee shall meet each week to discuss the work of the Councils. The Executive Committee has the power to recommend changes in decisions of the House Councils and to receive appeals made by students from decisions of the House Councils. In case a student wishes to make an appeal to the Executive Committee, she shall first discuss the matter with her House Council.

e) When students who live in different dormitories have, in a group, violated campus, social, or smoking regulations, one House Council—designated as the Inter-Domitory House Council—shall have the responsibility for dealing with these infractions in order that there be no disparity between punishments received by these students who live in different dormitories. Each House Council in turn shall serve for a period of one month as this Inter-Dormitory House Council.

3. The purpose of the Advisory Council is to advise the President of the Association, the Executive Com-

mittee, or the Association as a whole in matters of general interest. Such matters may at any time be referred to the Advisory Council for deliberation and report. Action on such questions shall be deferred until the Advisory Council has had opportunity to report. It is not within the province of the Advisory Council to initiate action.

4. It shall be the duty of the Nominating Committee to nominate officers of the Association for the ensuing year, in accordance with the provisions of Article IX, Section I.

5. It shall be the duty of the Social Committee to help maintain the standards of social life recognized by Sweet Briar College; to act as hostesses, and to cooperate with the Dean's Office and the Executive Committee in the administration of social regulations.

6. The Finance Committee shall have the power to decide any financial appeal of an organization or of an individual which shall be referred to the Committee.

7. The Student Funds Committee shall have charge of all requests and drives for money which are made to the student body from sources both on and off campus. The Patch Box shall be under the supervision of the Student Funds Committee. The managing committee of the Patch Box shall include some permanent members of the community and shall be responsible to the Student Funds Committee.

8. It shall be the duty of the May Day Committee to decide on a theme for May Day week-end and to plan and direct the Saturday afternoon festivities.

9. The duty of the Committee on Points shall be to enforce the regulations regarding participation in extracurricular activities.

Article VIII—Meetings

Section I. 1. A meeting of the Association shall be held at least once a month at the call of the President. Special meetings may also be called at the discretion of the Executive Committee or the President.

2. Two-thirds of the members of the Association shall constitute a quorum. Unless otherwise herein provided, a majority vote of those present shall be binding.

3. Every student is required to attend all meetings of the Student Government Association.

Section II. Regular weekly meetings of the Executive Committee shall be held at a time designated by the President of the Association. Special meetings of the Committee shall be called by the President.

Section III. Meetings of all House Councils shall be held once a week on Monday night at 10:00 p.m.

Section IV. The Finance Committee shall meet in October and in May and at other times on call.

Section V. The rules contained in *Roberts' Rules of Order Revised* shall govern the Association in all cases to which they are applicable, provided they are not inconsistent with the By-Laws of the Association.

Article IX—Elections

Section I. Officers of the Association for the ensuing year shall be nominated by a Nominating Committee. Further nominations may be made from the floor at the meeting of the Association at which the report of the Nominating Committee is presented, and all nominations shall be immediately posted. ~~The Nominating Committee shall begin its work during the first week of the second~~ semester.

not less than

Section II. Elections shall begin one week after the announcement of nominations, and shall be conducted by a system of preferential voting.

Section III. The President, Vice-President and Secretary shall be elected from the Senior Class; the Treasurer from the Junior Class; two House Presidents from the Senior Class; three from the Junior Class, and one from the Sophomore Class.

Section IV. No member of the Student Government Association may serve on the Executive Committee of the Student Government Association more than once prior to her senior year.

Section V. Should a vacancy occur in any office of the Association, or in the Executive Committee, it shall be filled by a special election by the Association from nominees selected by the Nominating Committee.

Temporary vacancies shall be filled by appointment by the Executive Committee.

Article X—Secret Organizations

All secret organizations are forbidden by order of the Board of Directors of the College.

Article XI—Amendment and Revision

An amendment or revision of the Constitution or By-Laws of the Association may be proposed by the Executive Committee or by a member of the Association at a regular meeting. A vote shall be taken by the Association, not sooner than one week after the proposal, said revision or amendment to have been posted on the Association Bulletin Board during the intervening time. After endorsement by a three-fourths majority of the Association, said amendment or revision shall be pre-

sented, through the College Council, to the Faculty for ratification. Upon ratification of the Faculty, it then becomes valid and binding upon the whole Association.

Each year the President of the Association shall appoint a special Committee of the College Council to review the Constitution and By-Laws and to recommend whatever revision or amendment is found advisable.

Article XII

All questions of interpretation of this Constitution shall be referred to the College Council, whose decision shall be final.

BY-LAWS OF THE SWEET BRIAR STUDENT GOVERNMENT ASSOCIATION

The Responsibility of a Sweet Briar Student

Life at Sweet Briar is based upon principles which are intended to promote the best interests of the community as a whole and of the individual as a member of the community. Since every student entering Sweet Briar automatically becomes a member of the Student Government Association, she is expected to accept its obligations and responsibilities as well as its privileges, and must be willing, therefore, to subordinate her own standards to those of the community. It is natural that some of the regulations may not be acceptable to every student, for they have been formulated to meet the needs of the group as a whole, but the individual's obligation to uphold them is not lessened on that account.

Believing that a willing and intelligent support of these regulations is the desire of every college citizen, the Student Government Association expects each of its members to inform herself of the academic and non-academic responsibilities and to maintain them. Moreover, she is expected to co-operate in holding others to the standards of the Association, in reminding them of their obligations in cases of non-conformity, and in reporting them to the proper authorities if infractions are serious or continued. The officers and committee members of the Association are merely our representatives for maintaining the high standards of our college life, and their service in no way relieves any student of her individual responsibility.

I—House Regulations

Section 1. *Quiet.*

a) Quiet shall be maintained in the dormitories on week days and Sundays from 7:30 p.m. to 10:00 p.m., 10:30 p.m. to 7:00 a.m.; on Saturdays from 12:00 midnight to 10:00 a.m. Sunday morning.

During class hours there shall be quiet in the dormitories in order that students may be able to study in their rooms.

b) Quiet shall be maintained within hearing distance of the Chapel during Chapel services and all performances given in the Chapel.

c) Any student, whether or not she be an official of the Association, shall have the right, and shall be under obligation, to protest against any unwarranted disturbance in the dormitories. In case of persistent disregard for the rights and comforts of others, after reasonable warning, she shall be expected to report the misdemeanor to the House President, to the Executive Committee, or to some other officer of the Association.

Section 2. *Fire Prevention.*

a) There shall be no candles used in the dormitory rooms.

b) There shall be no fire made in any room.

c) There shall be no sitting on fire escapes nor shall anything be placed on the fire escapes or ladders.

d) There shall be a fine of five dollars for any unauthorized ringing of a fire gong.

II—Campus Regulations

Section 1. Students may not walk off the immediate campus after the official dark hour. (The immediate campus is defined as the area bounded by and including the Gymnasium, the East and West Dells, Faculty row, Elijah's Road, the road from the post office to the fork below the Chapel, and the path from Reid to the gymnasium.)

Section 2. Groups of four or more may picnic at the lake after dark, returning to campus at 10:30 p.m., except on Saturday when the hour is 12:00 midnight.

Section 3. Students must be within the residential quadrangle by 10:30 p.m., except on Saturday when the hour is 12:00 midnight.

Section 4. Students may not walk alone outside of campus limits except to the railroad station. (Campus limits are defined as: the college gate on the highway, the monument, the college boundary on Elijah's Road, the road to the monument above the dairy, the lake, and the A.A. cabin via the direct route.)

Section 5. There shall be no horseback riding or swimming in contravention of the rules of the Athletic Association.

Section 6. All students may use the outing cabin, but only in accordance with the rules of the Athletic Association.

III—Regulations for Absence from Campus

Section 1. *General Regulations.*

a) No student may leave campus for a night at any time without permission from the Dean's Office, and upon return must sign a return registration slip in the Student Government Office.

b) Students must secure from their parents or guardian written special or general permission in order to motor with men off campus. This permission must be filed in the Dean's Office.

c) Students must have special permission from their parents or guardian in order to be allowed to travel by plane. This permission must be filed in the Dean's Office.

Section 2. *Amherst and Lynchburg.*

a) A group of girls may go to Lynchburg or Amherst in the evening in a car approved by the College and using main highways, provided they return by 10:30 p.m., except on Saturday night when the hour is 12:00 midnight. For any variation from these hours, special permission must be obtained from the House President.

b) Students may drive between Amherst and Lynchburg with men, using the main highways, provided they return to campus by 10.30 p.m., except on Saturday when the hour is 12:00 midnight. For any variation from these hours special permission must be obtained from the Dean's Office.

c) Both upon leaving and returning to campus, students must register fully in the House Book.

Section 3. *Beyond Amherst and Lynchburg.*

a) Automobiles.

1. In the daytime students may motor beyond Amherst and Lynchburg, using main highways, to Charlottesville

and Lexington and within a 50 mile radius of Sweet Briar upon registration in the Student Government Office. They must sign a return registration slip in the Student Government Office by 7:30 p.m. from the opening of school until Spring vacation, and by 8:30 p.m. from Spring vacation until the closing of school. For any variation from these stipulations, special permission must be obtained from the Dean's Office.

2. Students may drive beyond Amherst and Lynchburg with their parents, and the parents of their friends, or with faculty members, upon registration in the Student Government Office. They must sign a return registration slip in the Student Government Office by 10:30 p.m., except on Saturday night when the hour is 12:00 midnight. For any variation from these hours special permission must be obtained from the Dean's Office.

b) Trains and Buses.

Students may go beyond Amherst and Lynchburg for the day on train or buses upon registration in the Student Government Office. They must sign a return registration slip in the Student Government Office by 10:30 p.m., except on Saturday night when the hour is 12:00 midnight. For any variation from these hours, special permission must be obtained from the Dean's Office.

c) Any student whose House Book privileges are removed may not sign out in the Student Government Office without special permission from the Dean's Office.

Section 4. *Picnics.*

a) Students may leave the main road between Lynchburg and Amherst for picnics in groups not smaller than six. For any variation from this number permission must be obtained from the Dean's Office.

b) For picnics beyond Lynchburg and Amherst permission must be obtained from the Dean's Office.

IV –Social Regulations

Section 1. *Social Affairs on Campus.*

a) General regulations:

(1) All men guests must be registered in the Student Government Office.

(2) All dates must leave campus at 10:30 p.m. every night except Saturday. On Saturday, they must leave at 12:00 midnight.

(3) Special permission for dates must be obtained from the Chairman of the Social Committee, or, if she is off campus, from the president of the Student Government Association, but may be obtained only in case of real emergency.

(4) Each student must sign for her own guest.

b) Class privileges (Class privileges are determined according to the number of years at college):

(1) Seniors may have unlimited dates.

(2) Juniors may have unlimited dates.

(3) Sophomores may have dates on Fridays, Saturdays, and Sundays.

(4) Freshman may have dates on Fridays, Saturdays, and Sundays.

Section 2. *Social Affairs off Campus.*

a) Regulations:

When a student is staying in **Charlottesville or Lexington,** whether she is staying at the hotel or elsewhere, the following regulations must be observed:

(1) On dance week-ends, Sweet Briar students return to the place where they are staying

within an hour after the dance, except that the hour of return is extended on Saturday night to 2:00 a.m. They neither go out again that night nor have dates after their return.

(2) On other visits, Sweet Briar students return to the place where they are staying at 2:00 a.m. They neither go out again that night nor have dates after their return.

(3) Students may not go out in the morning until 7:00 a.m. For any variation from this hour special permission must be obtained from the chaperone, who represents the Dean's Office.

(4) Sweet Briar students may accept invitations to men's apartments or rooms only in groups including at least three people.

(5) Students may drive within a 5-mile radius of either Charlottesville or Lexington. For any variation from this rule, permission must be obtained from the Dean's Office or a representative of the Dean.

Section 3. For week-ends, dances, or ball games away from Sweet Briar (students do not dance at public places in Lynchburg), and for dances at Sweet Briar, chaperones shall be secured or approved by the Dean's Office.

V—Smoking

Section 1. Students at Sweet Briar may smoke in the following places:

a) The Dells.

b) The roads leading off the immediate campus except the road to the gate.

c) The arcades in the residential quadrangle [the passageway leading from the ground floor of Randolph to the entrance of the Chapel is not considered an arcade].

d) The Common Rooms, the Senior Parlor, and the Student Government Office.

e) Gray, Randolph, Grammar, and Reid Parlors with guests only.

f) The Inn, subject to arrangements made by the Boxwood Inn Committee.

g) The refectories at dinner on Friday nights and Sunday noons.

h) At the lake in the Recreation Room, and on the upper sun deck, in a party registered with the Head of Lake.

i) In faculty and staff offices when a faculty member or staff member is present and gives permission.

j) In the Student Waitresses' room in the Big Refectory.

VI—Drinking

The drinking of intoxicants is not countenanced by the Student Government Association of Sweet Briar College except in accordance with the current interpretation by the College Council. The College Council interprets this ruling to mean that there shall be **no drinking** at Sweet Briar College.

There shall be no drinking at filling stations, roadside houses, or in automobiles. Students are expected to refrain from drinking in and around Amherst and Lynchburg anything except beer, ale, and light wines in ap-

proved restaurants. In neighboring college towns there shall be no drinking in public except beer, ale, and light wines when served in restaurants. Students are urged to observe the same regulations on trains and in stations. They are urged to remember the demands of good taste and moderation if they accept drinks offered them in private homes, private parties where the parents of a Sweet Briar student are hosts, fraternity houses, the Farmington Country Club in Charlottesville.

Sweet Briar students are expected **at all times** to exercise good taste and good judgment where intoxicants are concerned. Any failure to do so will be treated by the Student Government Association as a serious offense.

VII—Hazing

There shall be no hazing at any time.

VIII—Penalties

Section 1. The penalties which may be imposed are the following:

a) Withdrawal of privileges.

b) Period of confinement to campus.

c) Acceptance of parole. To accept parole a student must pledge before the Executive Committee that henceforth she will be especially scrupulous in all matters of honor and in keeping all regulations, with the understanding that any future infringement will be more serious for her than for other students. The acceptance of parole shall be entered in the President's book and the Secretary's book. In announcing to the Association a penalty involving parole, the President shall say, "Miss . . . accepted parole in the form, 'I (name given) because (cause given) accept parole and pledge

myself to be especially scrupulous in all matters of honor and in keeping all regulations. I understand that any infringement will be more serious for me than for other students.' ''

d) Suspension from the Student Government Association.

e) Dismissal from the Student Government Association.

Section 2. *Conditions Governing Penalties.*

a) Every penalty shall be communicated and defined to the penalized student in writing and a report of such penalties shall be made to the Dean's Office.

b) The penalties of all cases tried in the first instance by the Executive Committee of the Student Government Association shall be announced to the Student Body.

c) Suspension or dismissal shall be regulated according to the provisions in Article VII, Section II (1. i) of the Constitution.

IX—College Property

Section 1. Students are expected to show careful consideration for College buildings, grounds, or any other College property.

Section 2. Disregard of Library Rules concerning books and periodicals is a Student Government offense.

X—Extra-Curricular Activities

Section 1. An activity will be defined as any organized function which would consume time and energy outside of her academic pursuits, and preparation. All activities shall be evaluated according to a point system. For rating see point system chart.

Section 2. The point system shall be based on periods of three (3) terms, the first being from September to the beginning of Christmas Vacation, the second from Christmas Vacation to Spring Vacation, and the third from Spring Vacation until June.

Section 3. No student may hold offices or participate in activities totalling more than ten (10) points in any one term.

Section 4. No student may hold more than one of the following offices: Executive Committee of the Student Government Association, one of the four officers of the Y. W. C. A. or of the Athletic Association, Chairman of the Student Funds Committee, or Student Head of the Relief Committee, President of Paint and Patches, Editor of the Sweet Briar News, Editor of the Briar Patch, Chairman of the Social Committee. Should the offices of a student overlap because of the assumption of the duties of a newly elected office in the spring, arrangements to solve the difficulty must be made in conference with the Dean, Vice-President of Student Government, and the college physician.

Section 5. A student may not be president, treasurer, or business manager of more than one organization.

Section 6. A student may belong to only two (2) departmental clubs.

Section 7. A student may not engage in more than five (5) activities in any one term.

Section 8. The above regulations assume that a student has her class standing, a credit ratio of 1.0 or better for the preceding semester, and that the maximum number of hours that she is carrying is not more than sixteen (16).

Section 9. Purely honorary organizations are not subject to these regulations.

Section 10. Students who are reading for Honors may carry the full number of points only with permission from the Committee on Points in consultation with the Dean and the college physician.

Section 11. Students engaged in self-help activities may carry the full number of points only with permission from the Committee on Points in consultation with the Dean and the college physician.

Section 12. No student may engage in more than three (3) self-help activities.

Section 13. For any variation from the above special permission must be obtained from the Committee on Points and from the Dean.

Section 14. Nominations for offices in all organizations must be submitted to the committee on Points for approval before the elections take place.

XI—Eligibility

Section 1. No student who is deficient in her academic work is eligible for office in the Association. No student who is not in good standing with the Association may hold office in the Association. No student who is deficient in her academic work or who is not in good standing with the Association is eligible for election as May Queen. Deficiency in academic work shall be defined as failure to maintain a credit ratio of 1.0 as defined by the Dean's Office. Not being in good standing with the Student Government Association shall be defined as being under any penalty imposed by the regular authorities of the Association.

This does not include penalties for minor offenses.

Section 2. To be eligible for the office of President of the Association a student must have obtained in addition to her credit ratio of 1.0 for the preceding

years, a credit ratio of 1.5 for the preceding semester with no F. A member of the Student Executive Committee must have in addition to her credit ratio of 1.0 for her preceding years a credit ratio of 1.2 for the semester preceding her election. The President of the Freshman class may not be elected until the six weeks' grades have been reported, and no student warned in any subject is eligible.

Section 3. The standards for retention of office are the same as those for eligibility—viz., 1:5 for President of the Association and 1.2 for members of the Executive Committee.

XII—Student Activities Fund

To cover annual dues of the various student organizations of the college, and to support various other student enterprises, a Student Activities Fund has been created. By vote of the student body this fee of $25 is to be paid by every student in the college. Checks should be made payable to the Student Activities Fund and deposited with the Treasurer of the Student Government Association by October 1.

XIII—Financial Management of Student Organizations

Section 1. All organizations handling amounts of money shall maintain organization accounts in one of the local banks. These organizations are: the Student Government Association, the Briar Patch, the Brambler, the Sweet Briar News, Paint and Patches, the Church Committee, the four classes, Camera Club, English Club, French Club, German Club, Glee Club, International Relations Club, Music Club, Spanish Club, Tau Phi, Chung Mung, May Day Committee, the HANDBOOK, Relief Committee, and Funds Committee.

Section 2. Organization accounts shall be kept in books approved by the Finance Committee.

Section 3. Accounts of all organizations shall be audited at least three times a year by the Assistant to the Treasurer of the college at the scheduled time agreed upon by the Finance Committee and the Assistant to the Treasurer of the college.

Section 4. Each organization shall file with the Finance Committee an annual report of its financial transactions at the end of the fiscal year, May 31.

THE COLLEGE COUNCIL

Section 1. The College Council is composed of the President of the College in an advisory capacity, the Executive Committee of the Student Government Association, and nine members of the Faculty, including the Dean, the Assistant to the Dean, and seven members elected by the Faculty. College Physician

The Chairman of the College Council is the President of the Student Government Association.

Section 2. a) The primary purpose of the College Council shall be to act as an intermediate body between the Faculty and the students.

All matters which are to be presented to the Faculty, or to the Executive Committee of the Faculty by the Student Government Association, shall, prior to such presentation, be discussed by this Council. If, by majority vote, the Council disagrees with the original decision of the Executive Committee, the Executive Committee may, in its discretion, present the matter in question directly to the Faculty or to the Executive Committee of the Faculty.

b) The Council may discuss topics of general and special interest to the college community, and offer recommendations to the Faculty, or to the Executive Committee of the Faculty, or to the Student Government Association.

c) It shall be the further duty of the College Council to act as a Court of Appeals whenever an appeal is taken from a judicial decision of the Executive Committee. Such appeal may be taken either directly by the student convicted, or by the Student Government Association meeting as a Committee of the Whole, in case such appeal by the Association is sustained by a written petition signed by at least one-half of the members of the Association.

After such judicial review the College Council may in its discretion impose a substitute penalty, which shall be final except as provided in other sections of this article. In all cases submitted to the College Council for appeal, discussion, or review, the College Council shall have the same powers and duties as are vested in the Executive Committee when sitting as a Court. See Article VII of the Constitution, Section II, c), d), e), f).

d) All questions of interpretation of this Constitution shall be referred to the College Council, whose decision shall be final.

e) At the request of two members of the College Council, any case involving infraction of the rules may be brought before the Council for review and readjudication, after action taken by the Executive Committee.

f) A final appeal may be taken from a judicial decision of the College Council to the Executive Committee of the Faculty, (1) by the convicted student only in case the decision involves the penalty of dismissal, or suspension; or (2) by the Student Government Association, acting as a Committee of the Whole, in case such appeal is sustained by a written petition signed by at least one-half of the members of the Association.

g) In all cases tried, appealed, or reviewed before the College Council, the accused student shall be heard personally in her own defense before sentence is determined, unless she shall with the approval of the court in ques-

tion, choose to send to that body a written statement or a representative.

Section 3. Regular monthly meetings of the College Council shall be held at a time designated by the Chairman, subject to the approval of the Council. Special meetings of the Council may be called by the Chairman.

Section 4. The rules contained in *Roberts' Rules of Order Revised* shall govern the College Council in all cases to which they are applicable, provided they are not inconsistent with the By-Laws of the Association.

THE RELIEF COMMITTEE

Student Chairman, MARY STUART MCGUIRE, '47

In the fall of 1945, the Relief Committee was formed to supercede the War Service Committee, whose chairman for the year had already been elected by the students in the spring. A faculty chairman was appointed and together they selected three faculty members and three students, among them the Chairman of the Student Funds Committee, to comprise the Relief Committee.

During its first year the Relief Committee acted as a clearing house for appeals for assistance. With the cooperation of other campus organizations books were sent to the University of Caen, France, and to a mission in the Philippines, student volunteers were secured for the UNRRA canning project in Amherst County, and clothing drives for Holland and for the small children in the Negro school at nearby Coolwell were sponsored.

Workingly closely with the Student Funds Committee, the Relief Committee aided in making decisions concerning the disposition of funds raised in the community during the year by various means.
to bring them to the Chairman for 1946-1947.

All students who have suggestions for projects which might be undertaken by the Relief Committee are urged

SWEET BRIAR SONG

Sweet Briar, Sweet Briar, flower fair,
The rose that on your crest you wear
Shall never fade, but always bear
  Thy beauty, O Sweet Briar!

Sweet Briar, Sweet Briar, thy columns white
Shine on thy hills a beacon light
Of truth, to burn with radiance bright
  Forever, O Sweet Briar!

Sweet Briar, Sweet Briar, we sing to thee,
May thy foundations ever be
Strong as thy hills, thy purity
  That of thy rose, Sweet Briar!

SWEET BRIAR HYMN

Sweet Briar, thou art a symbol of beauty,
Lasting and growing forever,
Shining and spreading thy radiant light on
  our pathway,
Sweet Briar, living each day in thy beauty,
We'll think it gone when we leave thee,
But in the future we'll find it—
Within our hearts.

THE BOATHOUSE
This is where you'll play

FACULTY RULINGS*

A—ACADEMIC

I—Registration

1. All returning students must file return registration slips by 10:30 p.m., Thursday, September 19. All students complete their registration for classes Friday morning, September 20.

Registration at the opening of the year consists of (1) signing a registration card upon arrival; (2) paying the college fees: (3) enrolling for classes.

2. All students are expected to be present at the opening convocation at 7:30 p.m., Friday, September 20. Rooms will not be held for students who arrive after 10:30 p.m., September 19, unless satisfactory excuse has been presented to the Dean by letter or telegram before that time.

3. To enter a class after the general registration a student must present to the Registrar permission signed by her faculty adviser, the instructor, and the Dean. Enrollment in all classes is closed two weeks after the opening of the semester.

4. To drop a course a student must present to the Registrar permission signed by her faculty adviser, the instructor, and the Dean. The student remains a member of the class until the instructor receives from her a withdrawal card signed by the Registrar.

5. No student will be permitted to drop any course within four weeks of the examination period without the special permission of the Executive Committee.

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*Note: Other faculty rulings will be found in the catalogue of the college.

6. A student must obtain special permission from her faculty adviser and the Dean, and the approval of the College Physician, in order to carry more than sixteen hours of academic work, more than six different courses, or/and extra-curricular courses.

7. A student may not carry less than twelve credit hours of academic work unless she is taking non-credit courses in music or art, in which case she must carry at least nine credit hours. Exceptions to this ruling may be made by the Executive Committee.

II—Removal of Entrance Conditions

1. All entrance conditions must be removed before the beginning of the second semester of the sophomore year. No exceptions will be made to this rule except by special permission of the Dean.

III—Graduation Requirements and Class Standing

1. A student must have a minimum residence of one academic year at Sweet Briar to be eligible for a Sweet Briar degree.

2. To be eligible for graduation a student must complete a minimum of 120 semester hours of credit in addition to the physical education requirement.

3. Every student must have for graduation a minimum of 120 quality points and a credit ratio of at least 1.0 for her entire course. Quality and the credit ratio are computed as follows: each semester hour graded A counts 3 quality points; B, 2; C, 1. The credit ratio is the ratio of the total number of quality points to the total number of hours taken. These hours include courses which are reported incomplete, conditioned and failed. Hours of physical education are not included in computing the credit ratio. A credit ratio of 1.0 is equivalent to a C average.

C+

1.5

4. Every student is required to make for graduation a credit ratio of 1.0 on work pursued at Sweet Briar.

5. Every student is required to have for graduation a major rating of at least 1.00. The major rating is defined as the credit ratio for all courses taken in the major subjects (not allied courses) exclusive of courses not allowed to count for the major. If a comprehensive examination is required in the major, the major rating is computed by combining, with equal weighting, the credit ratio as computed above, with the grade of the comprehensive examination. A student reading for honors must also have a major rating of at least 1.0 in order to graduate. The major rating in an interdepartmental major is defined as a credit ratio of at least 1.00 on the thirty-six hours presented by the individual student to fulfill the major requirement, exclusive of courses which may be also allowed to count for other degree requirements.

6. Quality points on credits from other institutions will not be counted in the Sweet Briar ratio—only credit hours will be counted.

7. Any student who at the end of the first semester of her junior year has a credit ratio below 1.0 for that semester, or a cumulative credit ratio below 1.0, shall be reported by the Dean to the Executive Committee for special consideration with reference to her return to college the following fall.

8. For senior standing, a student must, at the opening of the college year, have passed 88 semester hours of work, with 88 quality points and a cumulative credit ratio of 1.0. At the beginning of the second semester the requirements are 104 semester hours, 104 quality points, and a cumulative credit ratio of 1.0. No student

who has failed to make up a condition incurred in her freshman year may have senior class standing until such condition is removed.

9. For junior standing the requirements are: in the first semester 52 semester hours and 52 quality points; in the second semester 70 semester hours and 70 quality points. No student who has an entrance condition may have junior class standing until such condition is removed.

10. For sophomore standing the requirements are: in the first semester 26 semester hours and 26 quality points: in the second semester 39 semester hours and 39 quality points.

11. A student who is notably weak in her work will be put on probation, and if her work does not improve may be requested to withdraw from college. Every student on probation will be notified by the Dean, and reported to the faculty.

12. A student whose work is wholly unsatisfactory in the first semester of her freshman year, or who has not achieved satisfactory work after two consecutive semesters of probation, or after any three semesters of probation, will be dropped from college.

13. A student who fails to satisfy the requirements for graduation may be permitted to return to college for one semester. She must carry 12 hours of work and have a credit ratio of 1.0 for her entire course, and a major rating of 1.0 in order to obtain her degree.

14. Exceptional cases coming under 11, 12, and 13 may be referred by the Dean to the Executive Committee of the faculty.

IV—Advanced Standing and Summer Work

1. Application for advanced credit at Sweet Briar, on the basis of work pursued elsewhere, must be made to the Dean, as chairman of the Committee on Advanced Standing, and on the recommendation of the Committee, may be granted by the faculty.

2. Students wishing credit at Sweet Briar for summer school work should receive in advance the permission of the Dean and the written approval of the head of the department concerned. Only in exceptional cases will credit be otherwise granted.

3. The Dean is authorized to reject work of a grade below C, whether taken in summer school or offered for advanced standing from another institution, unless in her judgment the case is exceptional.

V—Examinations and Grades

1. All tests and examinations are given under the honor system. The student's signature to any written work is regarded as a guarantee of honest work.

2. General examinations are held twice a year. One or two days before each examination period are reserved for independent study and review. No assignments may be made for those days or for the free days within the examination period, with the following exceptions: (a) a student may make up work with faculty assistance at the student's request; (b) the ruling does not apply to examinations under the Honors Plan of Study.

3. Any change in the scheduled hour of an examination must be made through the office of the Registrar.

4. Examinations must be terminated promptly at the end of the designated time.

5. An examination is given in each course at the end of each semester, unless the department concerned decides

upon some other means of testing. Substitution of a special piece of work for a final examination must be reported to the Dean and Registrar before the posting of the examination schedule. A copy of each course examination both mid-year and final, shall be filed in the Dean's office for the information of the faculty.

6. (a) In courses which are indicated in the catalogue by semester numbers which are connected with a hyphen, grades are recorded in the Registrar's office both at mid-year and at the close of the year, but the latter represents the permanent grade for the course, unless a grade of F was given at mid-year. In that case the work of the first semester must be repeated, and only then is a permanent grade recorded for the course. If a student receives a grade of F at the end of the year, after having passed the work of the first semester, in reporting the grade the instructor should indicate whether both semesters or only the second semester must be repeated.

(b) In courses which have the semester numbers separated by a comma, the grade shall be recorded by semesters or for the year in accordance with the desire of the department concerned. If the grade is to be recorded for the year, the conditions of section (a) are to be observed.

7. In courses extending throughout the year which are intended primarily for juniors and seniors, the final examination at the end of the year should include questions bearing upon the work of the first semester in its relation to the work of the second semester. This is usually a three-hour examination.

8. If a student is prevented by illness from taking a course examination at the time scheduled, she must secure a physician's certificate and present it to the

Dean and to the instructor concerned. The instructor shall set the time for a special examination. If a student is absent from a course examination for other reasons she must forfeit the credit for the course unless she presents for such absence a reason satisfactory to the instructor and the Dean.

9. Grades are to be assigned with the following meaning: A indicates excellent work; B, very good; C+, good; C, fair, D, poor but passing; E, a condition with the privilege of re-examination; F, a failure which can be made up only by repeating the course in class. Grades above D are called credit grades. "Incomplete" indicates that required work in a course has not been completed.

10. A student who is reported "incomplete" in a course must complete the work at the time designated by the instructor. If she fails to do so her case will be referred to the Executive Committee by the instructor.

11. A condition (E) may be made up by passing a re-examination, or by other methods equally satisfactory to the instructor concerned, or by repeating the course in class. The re-examination shall be given at a time designated by the instructor. Those failing in the re-examination must repeat the course. The question of a re-examination after the grade of E given at mid-year of a continuous course is left to the discretion of the department concerned.

12. A failure (F) in an academic course may be made up only by repeating the course in class. This may be done at Sweet Briar, or at another institution, subject to the approval of the Dean and the head of the department concerned. A failure in a course in physical education must be made up by repeating the course at Sweet Briar, unless the Department of Physical Education

prescribes some other method. A student must complete a course which she has failed to pass unless permission to make a substitution is granted by the Executive Committee. When a student has twice failed a given course, the question as to whether she shall repeat the course shall be presented to the Executive Committee for consideration and decision.

13. A student who receives notice of a failure or condition should communicate promptly with the instructor of the course in which the condition or failure has occurred.

14. A student whose work is of passing grade when she withdraws from a course before the end of the semester will not be required to repeat the course. If her work is not of passing grade, decision as to whether she will be required to repeat the course is left to the Dean, the adviser, and the instructor.

15. Before the middle of each semester instructors shall furnish to the Dean reports on the achievement of students in their classes. Special blanks are provided for these reports.

16. All examinations on summer reading must be given within two weeks of the opening of college in September.

VI—Absences from Academic Appointments

1. If an instructor fails to meet his class without previous notice, the students shall remain in the classroom for ten minutes after the second bell has rung.

2. A student is expected to attend her classes regularly and to keep her other academic appointments. Responsibility for attendance rests with the student.

3. If at any time a student's work is unsatisfactory, the instructor may notify her faculty adviser

4. All work missed shall be made up promptly, and in advance of the absence if it can be anticipated. Students must take full responsibility for requesting instructors for assistance in making up work. The instructor may refuse to grant such assistance, if he sees fit. Students may, with the permission of the instructor, change from section to section in order to make up work. They may not do so in order to remove records of absence, nor to leave college early before a vacation or recess, nor to return late therefrom.

5. Students are expected to remain at college to keep all academic appointments which fall before the official time set for the beginning of a vacation or recess. They are expected to return for the official opening of college after a vacation or recess.

All excuses for absence from college after a vacation or recess must be presented to the Dean by letter or telegram before the hour set for return to college. Only illness of the student or some serious family condition will be regarded as an acceptable excuse. In case of illness, the student must present a physician's certificate on her return. In the second case she must present a letter of full explanation from her parent or guardian. Any student whose absence is unexcused will be permitted no over-night absences from college for a period of six weeks.

6. A student who is absent more than four weeks may re-enter classes only with the permission of the Dean, and only in exceptional cases will be permitted to carry a full schedule of courses.

7. Thanksgiving Day is a holiday, but classes will be held as usual on the following Friday and Saturday. No absences from campus will be permitted which involve absence from class.

8. The Dean has the power to modify at her discretion the operation of any of these rules when the case of any student is in her opinion exceptional.

VII—Honor System*

Responsibility for maintaining the integrity of the Sweet Briar degree rests both upon the faculty and upon the students. Nothing in the operation of the Honor System shall lessen this continuing responsibility of the faculty. The successful operation of the Honor System is essential to the integrity of the degree. Responsibility for the establishment and maintenance of the Honor System rests primarily upon the students collectively and individually; and secondarily upon the faculty collectively and individually. The strength and effective working of the Honor System depends upon the clear recognition of this responsibility by both students and faculty and upon cooperation between them.

To further this cooperative enterprise, it is recommended that:

*For full details of the Honor System, see the Constitution of the Student Government Association.

1. At the beginning of each course, the instructor shall make to the class a careful statement of the bearing of the honor system on the work of that course.

2. An instructor, when consulted by a student concerning suspicious work which she has observed, should guide the student to the president of the Student Government Association to discuss the case.

3. If an instructor is uncertain as to what he should do in a given case he shall consult the Dean or the President of the College.

VIII—Faculty Advisers

1. Every new student is assigned to a member of the faculty who is to act as her special adviser in regard both to curricular and extra-curricular activities.

2. Second year students usually continue under the direction of their first year adviser, but, after consultation with the Dean, may select another adviser whenever desirable.

3. After a student has chosen her major field in the spring of the sophomore year, her work will be directed by her major professor.

IX—Miscellaneous

1. A student in any department found to be deficient in English may be referred to the Department of English for special work in composition.

2. Permission to use social rooms or the Chapel for other than regularly scheduled purposes shall be secured from the Dean.

3. All applications for self-help by students are made through the Dean's office. Any member of the faculty who engages the services of a student shall report this fact to the Dean, whether or not such work be remunerative.

B—NON-ACADEMIC

I—General

1. Hazing of any kind is expressly forbidden.
2. No students may have automobiles at Sweet Briar.*

II—Absence from College

1. Every over-night absence from college must be approved by the Dean's office. No over-night absence will be permitted during the two days prior to each examination period.

2. All overnight absence from college shall be limited in number, by classes. This number includes all absences whether occasioned by illness or family emergency, etc.

(a) Freshmen are not expected to be away over-night during the first six weeks of academic work. Freshmen may not be away from college more than four nights during the first semester, or more than five nights during the second semester. Not more than two consecutive nights of absence from college are permitted, unless a freshman has a credit ratio of 1.5 or above in the work of the first semester, in which case she may be away for three nights consecutively.

(b) Sophomores may not be away from the college more than seven nights during a semester, and not more than four nights consecutively.

(c) Juniors may not be away from college more than ten nights during a semester, and not more than

*When a student is with her parents, the responsibility rests with them, not with the college.
*See Section III. Motoring.

five nights consecutively. An absence of such length shall not be taken more than once in a semester.

(d) Seniors may have over-night absences limited by the general rule for class absences and subject to the approval of the Dean's office; but they may not be away more than five nights consecutively, and that not more than once in a semester.

3. A student must secure written permission from her parents or guardian in order to attend dances at men's colleges, or to stay over-night in hotels or boarding houses, except in the following cases:

(a) When a chaperon has been provided or approved by the Dean's office.

(b) When she is chaperoned by her own parents or the parents of friends.

These permissions will be required for each separated occasion unless a general permission is filed in the Dean's office covering, for an individual student, the cases mentioned above.

4. No student may at any time attend a public subscription dance.

III—Motoring

1. Students must secure from their parents or guardian written general or special permission in order to be allowed to motor with men off campus. This permission must be filed in the Dean's office.

2. Seniors may have their own cars at Sweet Briar after the close of the senior examination period. These cars must be registered with the Dean.

IV—Religious Services

In addition to the Sunday service, there are two chapel services during the week. Attendance at all religious services is voluntary.

THE MARY HELEN COCHRAN LIBRARY
This is where you'll study

THE MARY HELEN COCHRAN LIBRARY

The following pages are inserted with the hope of anticipating the most frequent student questions about library matters.

Since students are responsible for the observance of the rules of the library, it is important that these pages be read carefully.

One of the chief functions of the library staff is to help students find needed library material. Do not hesitate to ask them for help.

Library Hours

DAILY

8:30 a. m.—12:30 p. m.
1:30 p. m.— 5:30 p. m.
7:30 p. m.—10:00 p. m.

SUNDAY

2:30 p. m.— 5:30 p. m.
7:30 p. m.— 9:30 p. m.

Hours during vacations and holidays will be posted. The Study Gallery may be used for study until 1:00 a. m.

Book Collection

The Mary Helen Cochran Library has in its collection over 64,000 volumes. The majority of these are shelved in the book stacks, but a certain number are shelved elsewhere in the library. Become familiar with the arrangement of the collection by consulting the accompanying plan of the various rooms of the building.

READING ROOM. This is the main room and on its bookshelves are the Reference Books most frequently needed (dictionaries, encyclopedias, biographical dictionaries, atlasses, etc.). Reserve Books, that is, books designated by members of the faculty for required

reading, are also shelved in the Reading Room. At night they may be borrowed at 9:30 and must be returned by 8:30 the next morning.

Bibliographical Alcove. Here are found bibliographies on almost every subject as well as the Reader's Guide and other periodical indexes. The Book Review Digest, an index to book reviews, is also here.

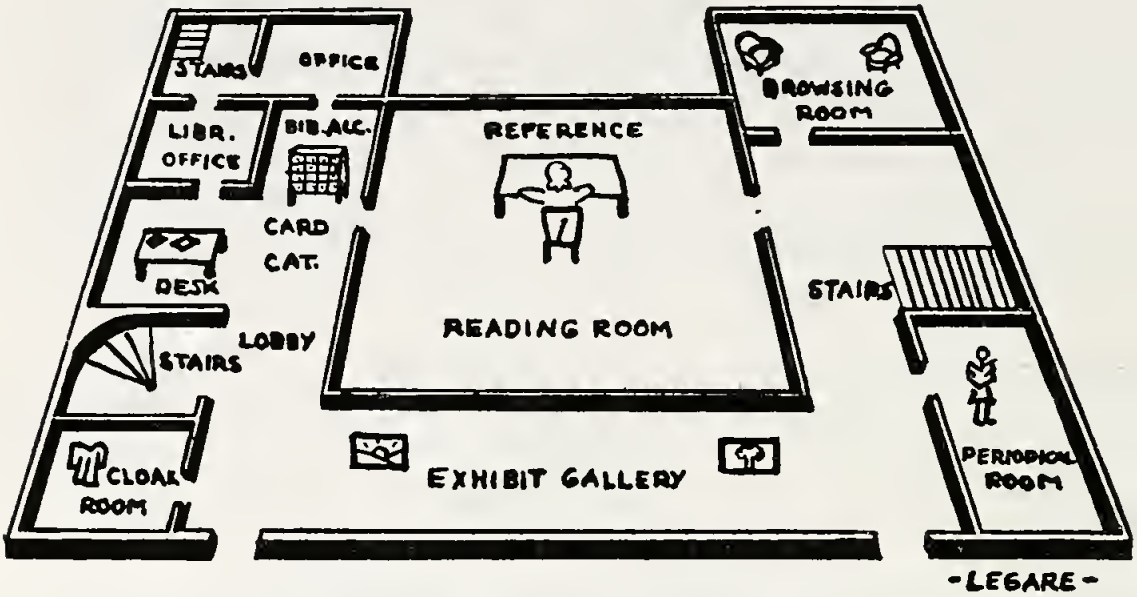
Music Room. This special collection contains over 1500 books on music. Books belonging to the Carnegie Collection may not be borrowed. Other books may be borrowed for two weeks; reference books overnight only.

Art Room. This room contains about 2,000 books on the various aspects of art. During the day they must be read in the Art Room. They may be borrowed for overnight loan only.

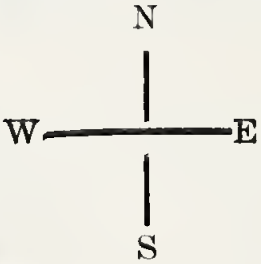
Browsing Room. This is an attractively furnished room which is reserved for recreational reading, not for studying. It contains over 1000 volumes—old titles and new. These books are read in the room itself and do not circulate. They are arranged by broad subjects —fiction, poetry, essays, plays, travel, etc. Available for consultation in a loose leaf notebook is a list of these books according to the above classification.

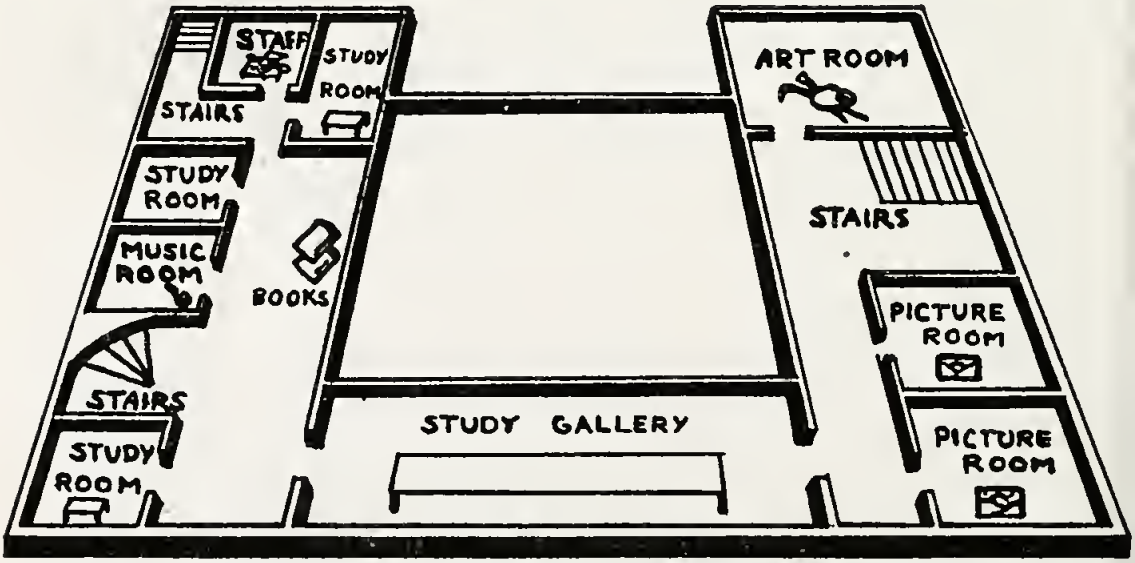
Periodical Room. The currently received periodicals number over 380. A list of these is posted on the bulletin board. The back issues of these periodicals are bound and shelved separately in the lower stacks on the east side (see accompanying plan). Periodicals may not be borrowed, but must be read in the Periodical Room, or if bound, in the stacks. Daily newspapers are also kept in this room.

Upper Hall: Some music books are shelved here as

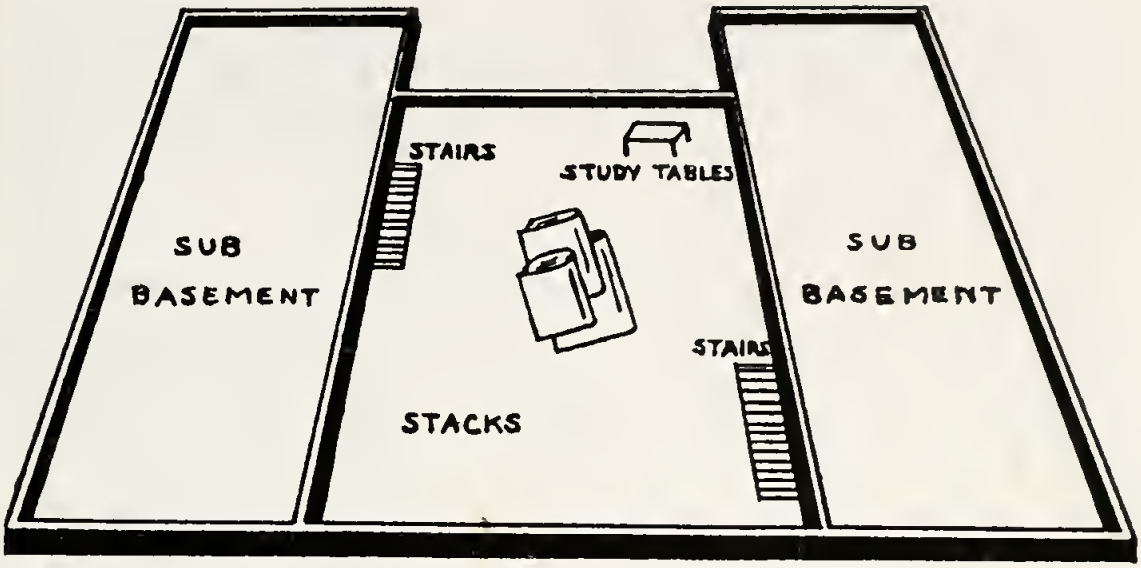


GROUND FLOOR



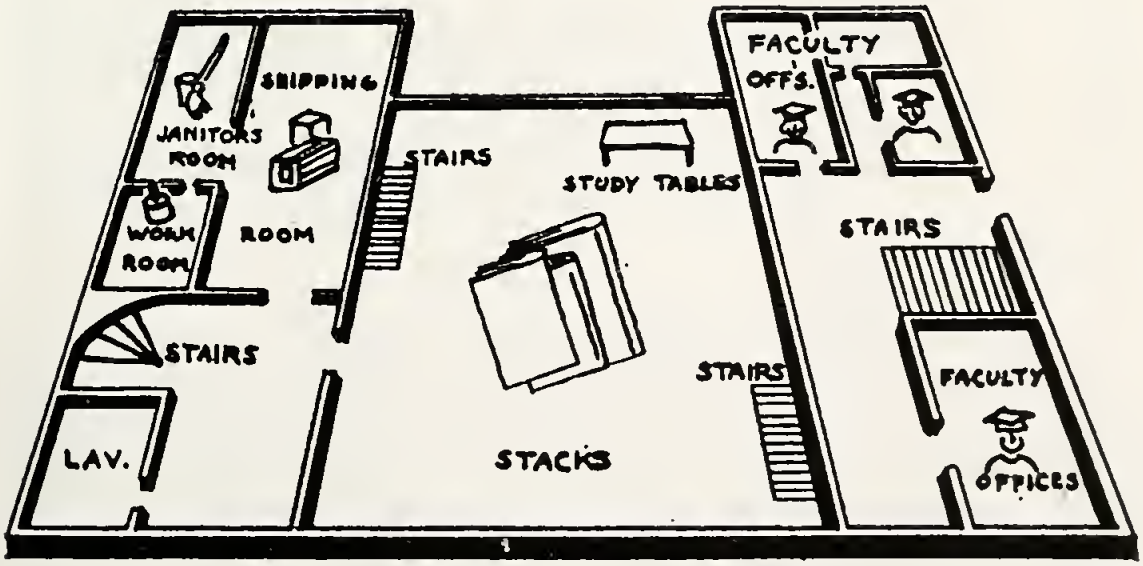


SECOND FLOOR



LOWER STACKS

N
W E
S



UPPER STACKS

are also books belonging to the Carry Nature Sanctuary (a collection of books about nature and wildlife) and the books belonging to the International Relations Club. Photography, riding, and dance books are also shelved here.

The Book Stacks

There are two floors of book stacks in the library, the upper and lower stacks. In the upper stacks, all books with call numbers beginning with 8 (Literature) and 9 (History) are shelved. Books of biography (92 and 920) are included with History and are shelved in the upper stacks at the south end. In the lower stack are found other subject books.

LOWER STACK:

0 General works and bibliography
1 Philosophy and psychology
2 Religion
3 Government, economics and sociology
4 Languages
5 Sciences
6 Applied sciences
7 Recreation and theatre (Art books are shelved in the Art Room; Music Books in the Music Room.)

Government Documents and bound periodicals are shelved in the lower stack.

UPPER STACK:

8 Literature
9 History, biography and travel

Practice will help you to find the books you want under one of the above 10 sections. If you want to consult a book in the stacks do so at one of the tables. When finished, *do not* put it back on the shelves, but return it to the book shelf by the door.

The New York Times is shelved in the upper stack.

What is the Card Catalogue?

It is an alphabetical index to the books in the library, and may be used in the same way as a dictionary or an index to a book. Each book owned by the library is entered on a card under the author's name. This card is filed in its alphabetical place in the card catalogue. A card is also made for a book's title. In addition, there are other cards denoting the subjects of the book. The term chosen to express the subject or subjects of the book is called the subject heading. It is typed in red, and all books pertaining to this subject are listed under this heading.

At intervals through the catalogue there are *guide* cards which stand up higher than the other cards. These cards have significant headings on them and help you to know where to begin looking in a drawer.

How to find a book

The only place to find out whether the library has a certain book is in the card catalogue. Look under the author's name if it is known to you. If you do not know the author's name, but do know the title, look under that in its alphabetical place. Perhaps you do not know any exact book, but in general want to know what books the library has, let us say, on birds. In this case look under this subject heading, BIRDS. When you find the book that you want, jot down from the card its call number (upper left-hand corner) and then go to the stacks. It is by the call number that books are found on the shelves in the stacks. The top number denotes the subject to which the book belongs and the second line stands for the author's name. Both lines are necessary when looking for books in the stacks. Books are arranged in the stack book shelves from left to right on each shelf, first by subject, then by author and title.

How May a Book Be Borrowed?

After finding the book you want in the stacks (if you do not find it, ask the assistant at the Circulation Desk for help) take it to the desk in the lobby. (see accompanying plan). All books wanted for "outside use" must be charged at the Circulation Desk. Sign your name on the two cards in the pocket at the back of the book, stamp each with the date that the book is due (use yellow date pencil) and also on the date due slip in the back of the book. This procedure must be followed to insure a proper record that you have the book and also to remind you to bring it back by the time it is due, thus avoiding a fine. When you have finished reading the book return it to the desk so that it will be available for another reader.

Other Library Material that May Help You

There are many things that you will want to know about the use of library material besides the abliity to find a book in the stacks.

For example, perhaps you want to locate an article in a magazine that you read about two or three years ago. You remember that it was about sulfa drugs, but you do not remember the author, though you think it was in the *Reader's Digest.* The Periodical Indexes (shelved in the Bibliographical Alcove—see accompanying plan) will help you to locate the article.

Perhaps you may want to find out the author of the quotation "A little learning is a dangerous thing . . ." A dictionary of quotations will help you answer this. During your college course there will be many times that you will want to find answers to questions. If you know how to use books, answers are easily found.

Watch the exhibits on the lobby table in the beginning of the year and make yourself familiar with as many of these books as possible. If you cannot find what you want, ask the assistant at the desk for help.

Y. W. C. A.

Executive Committee 1946-47

President ..... MARGARET MUNNERLYN, '47
Vice-President ..... NATALIE HALL, '47
Secretary ..... ALICE JOSEPH, '47
Treasurer ..... MADDIN LUPTON, '48
Head of Committee "X" ..... ISABEL ZULICK, '47

THE YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF SWEET BRIAR COLLEGE

The Sweet Briar Y. W. C. A. strives to overcome any indifference, ignorance and confusion of students in regard to the relevancy of the Christian faith in modern life. And we join in the national purpose "to unite in the desire to realize full and creative life through a growing knowledge of God, . . . to have a part in making this life possible for all people"; . . . and in this task "to understand Jesus and follow Him."

THE ASSOCIATION AT WORK

Membership

All members of the student body are automatically members of the Y. W. C. A. All members of the Cabinet (Officers and class representatives) are chosen from the members of the Association.

Committee "X"

Committee "X" is a new organization which will work throughout the year to acquaint the new students with all phases of college life. By means of parties, picnics, and informal gatherings given at different times during the year new students will have the opportunity of meeting upperclassmen and of learning about the various organizations and traditions of the college. The Orientation Committee, working under Committee "X", will be present during the first week of school to wel-

come new students and to make each newcomer feel thoroughly at home.

Committee on Schools

The Committee on Schools shall be headed by the Vice-President of the Association and shall consist of one member elected from each class. Each class member will be elected by the class at the time of the election of class officers from a list submitted by the executive committee of the Association.

The work of this committee is of great importance. Entertainment and elementary instruction in handicrafts are provided during weekly visits to various colored and white schools in Amherst County. Some Y.W.C.A. funds are used to provide hot lunches where necessary and to increase the schools' limited supplies of pencils, paper, clothes and libraries.

Several parties are given throughout the year for the children at each school. The Indian Mission, a mountain settlement of several hundred people of mixed races, gives a Christmas Pageant for their own community as well as for those Sweet Briar girls who have helped there during the year. The children from the two colored schools in appreciation for the help given by Sweet Briar girls come to Sweet Briar and give a special entertainment once every year.

The distribution of schools among the four classes is subject to change each year and is as follows for 1946-1947.

Coolwell Colored School	FRESHMEN
Coolwell White School *Sweet Briar Children*	SOPHOMORES
Indian Mission	JUNIORS
Clifford Colored School *Coolwell Sunday School*	SENIORS

Vesper Service

On the Sunday afternoon following our arrival, the Y. W. C. A. Cabinet holds a Vesper service in the West Dell. All members of Sweet Briar community are invited. A special invitation is extended to the members of the freshman class.

PARTY FOR FRESHMEN

On the first Saturday night, the Y.W.C.A. will give the freshmen a picture show party. This will be a time for all of you to meet and get to know some of the upperclassmen.

"Y" Boxes

Five cent packages of cookies and candy kept in "Y" boxes in each dormitory are on sale every night between ten and ten thirty. The proceeds from these sales are used at the discretion of the Y.W.C.A. Cabinet.

Evening Services of Music and Prayer

On alternating Wednesday evenings throughout the year evening chapel services are held under the auspices of the Y.W.C.A. These services are conducted by members of the Association and seem to answer a definite student need.

Religious Discussions

Each spring or fall the Y. W. C. A. invites an outside speaker to hold a series of religious talks and discussions. This person usually spends several days on campus and, in addition to conducting frequent discussion groups, he is available for individual conferences. These interviews prove interesting and beneficial to those girls who avail themselves of the opportunity.

Christmas Stories

For several years the students have gathered together the Sunday afternoon before Christmas to hear stories of Christmas in other countries. Certain members of the community are asked to tell of Christmas in their own native land.

MARGARET MUNNERLYN
President of Y. W. C. A.

SHIRLEY LEVIS, *President of Athletic Association*

OFFICERS OF THE ATHLETIC ASSOCIATION

President ..... SHIRLEY LEVIS, '47

Vice-President ..... MARIA TUCKER, '47

Secretary ..... JANE LUKE, '48

Treasurer ..... WESTRAY BOYCE, '48

HEADS OF SPORTS

Archery ..... RUTH STREET, '48

Badminton ..... ANNE LILE, '47

Basketball ..... VIRGINIA ILLGES, '47; PEGGY SHEFFIELD, '48

Dancing ..... LAURA LEE GROGAN, '47; FELICIA JACKSON, '48

Hockey ..... ALICE REESE, '47; BETTY ANN JACKSON, '48

Lacrosse ..... JEAN ALTSCHUL, '49

Lake ..... NAN HART, '47; VIRGINIA WURZBACH, '48

Tennis ..... ANN SAMFORD, '48

Riding ..... JANE GRAY, '48; CECILY YOUMANS, '48

Cabin ..... JUDITH PERKINS, '48

Softball ..... MARTHA SMITH, '47

THE ATHLETIC ASSOCIATION

Life at Sweet Briar is essentially an outdoor life. Because of this, students take advantage of the splendid opportunities offered for sports of almost every kind Every student becomes a member of the association on the payment of the Student Activities fee, and is then entitled to the use of all athletic property, such as tennis courts, hockey fields, boats, and canoes. All sports, whether organized or informal, are under the control of the Athletic Association and the Department of Hygiene and Physical Education. In order to recognize good work, awards are given by the point system, consisting of college seals, sweaters, and blazers.

Eligibility

1. All members of the Athletic Association, if physically qualified in the judgment of the physician, may join any sport, provided they agree to the rules of the sport.

2. A student may represent that class of which she is a member, on teams; membership is to be determined by her credits in the Registrar's office. Exceptions to this rule may be made by the Dean and the Director of Physical Education, in consultation.

3. Only members of the Association who have a credit ratio of 1.0 for the preceding years and who have maintained a ratio of 1.2 in the previous semester may be elected to a position on the Executive Committee of the Association.

Class Championship

The class winning the highest number of points in sports each year shall have its numerals placed on a permanent record to be hung in the gymnasium. The points are a cumulation of the results of all the class team games in each sport.

ATHLETIC POINT SYSTEM

Points Awarded to Individuals

A student who has received 1,000 points and who, in the opinion of the Athletic Association Executive Committee, has shown interest beyond her required work, shall be awarded a small Sweet Briar Seal.

A student who has received 2,000 points and who has shown interest in at least two activities beyond her required work, shall be awarded a Sweet Briar sweater.

A blazer is the highest award of the Sweet Briar Athletic Association. It shall be awarded by unanimous vote of the Executive Committee, and not earlier than the spring of the Junior year, to students who fulfill the following requirements:

1. A student must have at least 3,000 points

2. A student must show qualities of leadership which assist the Athletic Association and inspire other students in their participation.

3. A student must show unquestionable sportsmanship and loyalty at all times.

In very exceptional cases the Athletic Association may award a blazer to a student in May of her senior year, who—although she has not quite fulfilled the minimum number of points—has shown to a marked degree the other qualifications for the blazer.

If a student transferring from another college fulfills these requirements but lacks the number of points for a blazer, a record of her athletic activities for her college years previous to her entrance to Sweet Briar shall be obtained fom that college, and points computed according to the point system of the Sweet Briar Athletic Association.

Officers

President	400
Vice-President	300
Secretary	300
Treasurer	350
Head of Basketball	300
Head of Hockey	300
Head of Dancing	300
Head of Lake	300
Head of Riding	300
Head of Cabin	300
Head of Tennis	300
Head of Archery	200
Head of Lacrosse	300
Head of Badminton	200
Head of Baseball	200
Manager of Sport	100
Assistant Head of Activity	150
Team Captain	60
Co-head of sports, same number of points as head.	
Riding Leaders (if they acquire the mean number of points-100) a season	100
Cabin Leaders (if they acquire the maximum number of points while acting as a leader) a semester	50
Members of the Swimming Council:	
First Semester	40
Second Semester	60
Student Coach (each semester)	80

Acquiring or Renewing Official Rating in a Sport

Hockey:	National A	100
	National B	75
	Local B	60
	Local C	30
Basketball:	National	100
	Local	60
	Intramural	30

MAJOR SPORTS

Hockey and Basketball Teams

Team Number	Points
Varsity	400
Varsity Team Substitutes	340
Interclass	200
Sub-Interclass	140
First Squad	125
Second Squad	95
Dormitory Squad (not member of any other team)	75
Third Squad	60
Fourth Squad	45
Fifth Squad	30
Sixth Squad	25
Seventh Squad	20
Eighth Squad	15
Ninth Squad	12
Tenth Squad	10
Eleventh Squad	8
Twelfth Squad	5
Thirteenth Squad	3

(A squad shall consist of at least 14 persons in hockey and of at least 8 persons in basketball.)

(Points are awarded only for the highest team an individual makes.)

Lake

Class Team	100
Sub-Class Team (in case a member of the team is unable to enter)	60
Entering an event (Sacrificed if member of class team)	20
Any first place	75
Any second place	50
Any third place	25

Novelty Events—

Any first place	45
Any second place	30
Any third place	15
Acquiring or renewing senior life saving	100
Acquiring or renewing senior examiners test	150
440-yard swim (credit only once a year)	40
Breaking an intercollegiate record	2,000
Breaking a Sweet Briar record	400

(Full points are awarded each member of a team breaking a record. In case of any team winning a place in an event all points are awarded to each individual on that team.)

No points will be given in Lake in excess of 400 points a year, excluding points given for the breaking of a Sweet Briar record or for being head or assistant head of the sport. No girl shall hold her place on a class team if absent on Lake Day without the permission of the Director of Physical Education, the Team Captain and the Head of Lake.

MINOR SPORTS

Archery

Breaking a Sweet Briar record (in tournament)	400
(in practice)	200
First place	200
Second place	140
Third place	90
Place on college team	150
Place on class team	100
Entering tournament (sacrificed if member of class team)	20

Points in archery are cumulative.

Baseball

College Team	125
Inter-class Team	100
1st Class Team	50
2nd Class Team	25

(Points are awarded only for the highest team an individual makes.)

Lacrosse

Varsity	200
Varsity Team Substitutes	150
Interclass	140
Sub-Interclass	125
First Class	100
Second Class	50
Dormitory Team	30

(Points are awarded only for the highest team an individual makes.)

Dancing

	Fall	*Winter*	*Spring*
Member of Choreography	250	250	100
*Member of Dance Group and Tanz Zirkel	150	150	75
Participation in weekly optional dance classes	20	20	20
Not a member of a group but participant in recital		50	

Cabin

Cabin activities and organized hiking, a semester	75-150
Each overnight at the Cabin	25

*No points will be given in dancing unless the student has participated beyond the requirement in physical education.

Riding

Riding three times beyond credit work each week throughout a season	150
Riding twice beyond credit work a week throughout the season	100
Riding up to once beyond the credit work each week	60
Riding leaders (if they acquire the mean number of points-100) a season	100
"A" class riders who have secured their minimum number of points a season	75
"B" class riders who have secured their minimum number of points a season	20
Entering Amherst Fair or Sweet Briar Horse Show (20 points given for passing the "B" test).	20
Horsemanship, Amherst Fair or Sweet Briar Horse Show—	
First place	100
Second place	60
Third place	40
Novelty Class—	
First place	60
Second place	40
Third place	20

(No credit shall be given to anyone acquiring less than 80 points.)

Tennis

Winner of open tournament	400
Runner-up of open tournament	200
Semi-finals of open tournament	50
Winner of Freshman tournament	100
Runner-up of Freshman tournament	50
Semi-finals of Freshman tournament	25
Winner of College Ladder (each season)	150
Place on College Ladder (each season)	50
1st Class Team	100
2nd Class Team	50

3rd Class Team	25
Entering tournament (sacrificed if member of College Ladder)	20
Place on College Tennis Team	250

Badminton

Entering tournament	20
Winner of tournament	100
Runner-up of tournament	50
Place on Class team	50

Points are not cumulative. No points will be given in Tennis in excess of 400 points a semester. There shall be no limit to the number of persons on the College Ladder, but members of the ladder must play the regulation number of matches as posted by the Head of Tennis each year, in order to remain on the ladder.

POINTS AWARDED TO CLASSES IN COMPETITION

Competition for Class Championship

TEAM	1st Place	2d Place	3d Place
Baseball	40	25	10
Basketball	100	50	30
Hockey	100	50	30
Lake Day	100	50	30
Archery	40	25	10
Tennis	40	25	10
Lacrosse	40	25	10

Class Competition in Team Sports

TEAM	1st Place	2d Place	3d Place
First	150	100	50
Second	38	23	8
Third	23	15	5
Fourth	15	9	3
Fifth	8	6	2
Sixth	6	3	1
Seventh	4	2	
Eighth	1		

CABIN

The Head of Cabin with the Assistant Head of Cabin and a representative of the Department of Physical Education shall formally appoint, at the beginning of each semester, a group of students who shall be called Cabin Leaders. It shall be their duty to make, interpret, and enforce the rules for hiking and for the use of the cabin, subject to the laws of the Student Government Association and the Athletic Association, to punish offenders, and to further the interests of hiking and the Cabin at Sweet Briar.

A Cabin Leader must accompany all parties hiking for points. If a cabin leader cannot be found, a substitute may be appointed by the Head of Cabin or by the President of the Association.

CABIN RULES

The Cabin may be used at any time in accordance with the terms of the Athletic Association. See the A. A. Bulletin Board for detailed rules. The Cabin Calendar will indicate an "open" or "closed" cabin.

Groups Who May Use the Cabin

The Cabin is open to all Sweet Briar students and members of the faculty and staff.

For maintenance and supplies each person will be charged 25 cents per night.

Students may go to and from the Cabin alone except after dark, when they must be accompanied by a member of the faculty or staff or a person approved by the Dean's Office or the Department of Physical Education. See Emergencies on the A. A. Board. See the regular Student Government rules for signing out. A night at the Cabin will not count as a night off campus. A campused person may not use the Cabin. All groups

using the Cabin must have an approved Cabin Leader in the party. (This is to insure proper use of the Cabin itself.)

Overnight Groups

Overnight groups must be accompanied by a Cabin Leader and a member of the faculty or staff or an older person approved by the Dean's Office or the Physical Education Department.

Maximum number, 8; minimum, 4.

Girls With Dates

Girls with dates may use the Cabin in the day time when Open House is announced on the College Calendar; and for picnic lunches and suppers when accompanied by a Cabin Leader and provided they return to campus before dark.

No one is to drive beyond the green gate.

No one is to smoke in the woods or in the bunk room.

HORSEBACK RIDING

No student may go riding until a written permission from parent or guardian is filed in the office of the Department of Physical Education. No student may ride alone off campus. No student may jump unless approved for jumping by the Riding Council and unless a qualified person is in charge.

There shall be a Riding Council presided over by the Head of Riding and consisting of the Riding Leaders, "A" Riders, and a representative of the Department of Physical Education. It shall be their duty to make, interpret, and enforce the rules for riding, subject to the laws of the Student Government Association and the Athletic Association, to punish offenders, and to further the interests of riding at Sweet Briar.

All students at Sweet Briar are to be divided into the following classes:

Jumping Leaders: Students who are formally appointed at the beginning of each college year by the Riding council, and who may supervise students who have been approved for jumping, or jump themselves when accompanied by another person.

Riding Leaders: Students who are formally appointed during the college year by the Riding council, and who may take "B" or "C" riders on or off campus, or ride alone on campus.

"A" Riders: Students who have been approved by the Riding Council, and who may ride alone on campus or who, with the permission of the instructor of Riding or the Head of Riding, may take "B" or "C" riders on or off campus.

"B" Riders: Students who have passed a definite riding test and who may ride in groups of two without a riding leader off campus, or alone on campus. "B" Class Riders may not act as riding leaders for "C" class riders.

"C" Riders: All girls who have not passed the riding test, and who may not ride without a riding leader.

SWIMMING AND BOATING

No student may swim until a written permission from her parent or guardian is filed in the office of the Department of Physical Education. No student may swim unless accompanied by the authorized proctor and at specified times.

There shall be a Lake Council, formally appointed each college year, presided over by the Head of Lake, and consisting of a representative of the Department of Physical Education and the life guards appointed by the Head of Lake. It shall be their duty to make, interpret, and enforce the rules for swimming and boating, subject to the laws of the Student Government Association and the Athletic Association; to punish offenders, and to further the interests of swimming at Sweet Briar.

No student may use the boats until she has passed the swimming test at Sweet Briar, unless she is accompanied by a member of the Lake Council or a Sweet Briar student who is a holder of the Red Cross Senior Life Saving Emblem or the Intercamp Life Saving Emblem.

No student may take out a canoe until she has passed the canoe test. No student may go on the Lake in a canoe unless she has passed the swimming test and is accompanied by one who has passed the canoe test.

All members of the Association and their guests may use the Boat House in accordance with the Lake Regulations posted each year on the Athletic Association Bulletin Board.

NOTE: A college rule prevents dates from using the Lake for swimming.

DANCING

There shall be three Dance Groups namely: Choreography, Dance Group and Tanz Zirkel—typifying respectively three levels of ability and experience. Choreography, being the highest, offers in addition to dancing the opportunity for dance composition.

Tanz Zirkel is mainly for freshmen who during the fall and winter have shown interest as well as talent in dancing. Dance Group and Choreography are the upperclassmen dance groups.

Participation shall be on an optional basis. However, if a member does not show sufficient interest she will be asked to resign.

Members in these dance groups and especially members of Choreography are responsible for promoting interest in dancing at Sweet Briar.

Optional dance classes will be scheduled according to demand. Students will be advanced from these classes into one of the dance groups by means of trials.

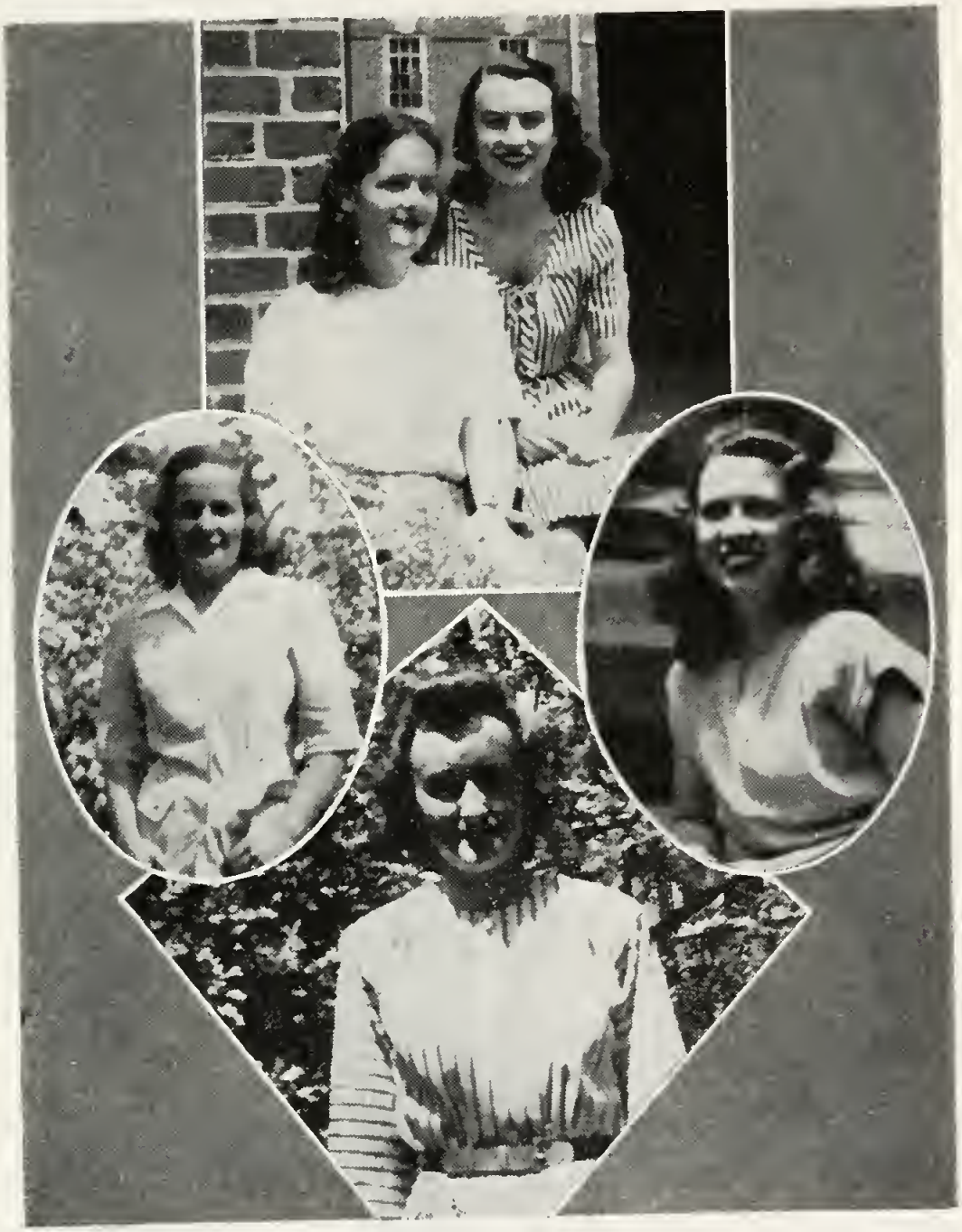
STUDENT ELECTIONS

The following general plan of elections has been adopted by the student body:

Section 1. That there be provision for a democratic system of making nominations by means of a petition to nominate, by nominations from the floor, by election of nominating committee or by some other means.

Section 2. That nominating committees of Student Government, of Y. W. C. A., of Paint and Patches, of the Athletic Association, and of the Board of Control of the *Sweet Briar News,* meet during the first week of the second semester, and make nominations. That after acceptance by the Dean and the Registrar, the names be posted for the period of one week, that a ballot be prepared for the main officers of Student Government, Y. W. C. A., Athletic Association, and the Board of Control of the *Sweet Briar News*, with special ballot for Paint and Patches, Senior Class President, and that these be voted on the day following the election of the Student Government President.

JANE MILLER AND SALLY DAVIS, '48
House Presidents of Reid and Grammer, respectively



JANE LEACH, '48
House Pres. of Randolph

SARA BRYAN, '47
House Pres. of Carson

ERNESTINE BANKER, '47
House Pres. of Gray

ISABEL ZULICK, '47
Chm'n of Committee "X"

KATHERINE STREET, '47
V-Pres. Student Government

JUNE EAGER, '49
House Pres. of Manson

ELIZABETH KNAPP, '47
Pres. of Senior Class

COLLEGE PUBLICATIONS

The Board of Publications

Chairman, Shirley Gunter

The Board of Publications acts as an advisory body to the four college publications in all matters of finance and of policy. It has control of the joint reserve fund of these publications, and it elects the editor and the business manager of the *Sweet Briar News* and of the *Handbook.*

The Board is composed of the undergraduate active and retired editors and business managers of the four college publications, the faculty advisors to these publications, the faculty advisor to the Board, and the president of the student government association. The chairman and the secretary-treasurer of the Board are elected from among its student members.

The Briar Patch

Editor-in-Chief, Marion Bower

Co-Business Managers, Mary Louise Lloyd and Elma Lile

The *Briar Patch,* the Sweet Briar annual, is published every spring. A project of the junior class, it forms an interesting part of extra-curricular activity during the junior year. Each year the staff tries to give in the pages of the *Briar Patch* a picture of school life during the year that will serve as a permanent record and reminder for the years when school days are over.

The Sweet Briar News

Editor-in-Chief, CATHERINE FITZGERALD

Business Manager, FANNIE ULMER

The *Sweet Briar News* is the weekly newspaper published by the students. It aims to give the students, faculty, and community reports of all the news which will be of interest to them. All students and especially Freshmen, whether they have had experience on school newspapers or not, are urged to try out for a position on the staff.

The Brambler

Editor-in-Chief, KATHERINE MUNTER

Business Manager, SARA ANN MCMULLEN

The *Brambler* is the college literary magazine, issued not less than five times a year. It consists of voluntary contributions of short stories, formal essays, plays, poems, and book reviews. Members of all four classes are invited to contribute articles for publication in competition for a place on the staff.

The Handbook

Editor-in-Chief, SHIRLEY GUNTER

Business Manager, NATALIE HALL

The HANDBOOK is published every fall and a copy is sent to each freshman to introduce her to Sweet Briar. The upperclassmen receive theirs upon their return to college. The HANDBOOK contains an outline of the structure upon which Sweet Briar life is built, forming an important source of reference throughout the year.

CLUBS

Tau Phi

President, KATHERINE STREET

Tau Phi, Sweet Briar's upperclass honorary society, is composed of a limited number of Juniors and Seniors, who by their attitude and effort have manifested an especial interest in furthering the ideals and traditions of Sweet Briar. The purpose of Tau Phi is to stimulate an interest in and to cooperate with student and community activities.

Q. V.

Q. V. is an honorary society composed solely of Sophomores. The members are chosen by the organization of the preceding year. The aim of the group is to perpetuate the cohesiveness and initiative of the class founded in the freshman year. Q. V. can function effectively only if the identity of the members is withheld during their sophomore year. Their names are announced at step singing in the spring.

Paint and Patches

President, BARBARA GOLDEN

Paint and Patches, the Sweet Briar Dramatic Club, was organized for the purpose of creating and developing an active interest in all branches of drama, and to promote a deeper knowledge of the technique of dramatic art.

Eligibility for membership in Paint and Patches is determined by a system of grading which evaluates the work of all candidates. The many departments of the club—scenery, acting, make up, costumes, properties, lights—provide opportunity for those interested in various branches of the theatre to become members.

Choir

Head, Jane Warner

The choir is a very active group at Sweet Briar. The members are about thirty-five in number and are selected from among the best voices in the college. The members of the Choir have an opportunity to become acquainted with a wide range of sacred music, notable examples of which are a cappella singing, Anglican chants, and Plain song. Election to the Choir is considered a distinct honor.

A great deal of the beauty of the Sweet Briar Church service is due to the well-trained Choir, which is vested and sings at every Sunday service. The Choir renders suitable musical programs at Christmas, Easter and on other special occasions.

Chapel Choir

Head, Gloria Gamble

The Chapel Choir is a voluntary group of about 30 girls which sings regularly throughout the year for the week-day chapel services. The only requirement for membership is interest and willingness to give the time. The group was formed for those who are not in the Glee Club or the Choir. The aim of the Chapel Choir is not only to perform a service to the community, but also to give these girls who like to sing an opportunity to practice and a chance for future Glee Club membership.

Glee Club

President, Suzanne Fitzgerald

The Glee Club offers instruction in group singing and an acquaintance with choral music to all students whose talent and enthusiasm make them eligible for membership. Individual try-outs in the fall limit the number of members. Weekly meetings throughout the year prove of great value in both individual training and in appreciation of choral singing. The year's work is culminated by joint concerts with outside glee clubs.

International Relations Club

President, Elaine Davis

The International Relations Club was founded under the auspices and with the assistance of the Carnegie Endowment of International Peace. The club is composed of students who, by passing a test given in the fall, show an interest in international relations. From time to time, in order to stimulate a more general interest in world problems, the club brings to Sweet Briar speakers on international affairs and sponsors different programs.

Le Cercle Francais

President, Marguerite DeLustrac

Membership in Le Cercle Français is limited. New members are elected from a list of applications to fill vacancies.

The purpose of the programs presented at each meeting of Le Cercle Français is the increasing of interest in French culture, especially that of modern France along other than academic lines.

The English Club

President, Barcy Kennedy

All juniors and seniors who are majoring in English are eligible for membership in the English Club. The purpose of the club is to afford an opportunity to those who wish it, and have chosen this subject, for the study and enjoyment of English literature beyond the limitations of the classroom. At the club meetings, held regularly every month, two books of recent publication—novels, drama, poetry, biography, or history—are reviewed, followed by an open discussion.

The Classical Club

President, Felicia Jackson

The Classical Club is composed of active members, students taking courses in Greek or Latin, and associate members, students who have taken Greek or Latin courses at Sweet Briar. The purpose of the organization is to stimulate and further general interest in classical culture. One meeting is held each month at which a program pertaining to classical literature or general culture is given by outside lecturers or members of the club.

Der Deutsche Verein

President, Anne Webb

Der Deutsche Verein is a social organization which endeavors to supplement class room work with studies of the German language and people. Membership is open to the students in the German Department who are interested in obtaining a wider and more sympathetic understanding of German. Special emphasis is laid on the culture, history, literature, and current problems.

El Club Espanol

President, Shirley Gunter

El Club Espanol is composed of those students in the Spanish Department who have had at least one semester of Spanish and who are particularly interested in Spanish. At the monthly meetings members of the club give talks or lead discussions on all phases of Spanish and Latin American culture. El Club Espanol is affiliated with the Washington Chapter of El Instituto de las Espanas. El Ateneo is a small honorary group within the club.

Misiones

Head, Kathryn Berthier

The Sweet Briar Misiones is one of the several groups by that name in Virginia. The members of these groups strive to further friendship and good feeling toward our Latin-American neighbors among the elementary and high school children of their districts. At various county schools the Misiones girls, all in costume, present colorful programs of Latin-American songs, dances, skits, and games, asking members of the audience to take part in the latter.

Misiones is sponsored by the Spanish Club. Membership is limited to those who show enthusiasm for the work and loyalty to the group. It is best that Misiones members have some knowledge of the Spanish language.

The Music Club

President, Anne Jackson

The main aim of the Music Club is to stimulate initiative and confidence on the part of the student in public performance. Each member must contribute at least once a semester by playing, singing, or otherwise entering into the program. The membership is limited to 25 students. Anyone interested in music is eligible to belong. The basis of acceptance lies in the interest and capacity of the student.

The Sociology Club

President, Sara Ann McMullen

The Sociology Club provides added stimuli from talks given by outside speakers and community members to those interested in this field. Membership is by invitation; however, several open meetings are held throughout the year.

Religious Life and Services

Sweet Briar College is non-sectarian, but it endeavors to give a place of prime importance to the Christian religion, and to facilitate the cultivation of spiritual living.

Among aids to the religious life are Sunday services, chapel services, Lenten services, other special services and round-table discussions. Services are held in the chapel. Most of these are arranged by the Church and Chapel Committee, a group elected from students, faculty, and community members to administer the affairs of the congregation. There are student representatives from each class and a liaison officer with the Y. W. C. A., under whose auspices some of the services are held.

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN

The Sweet Briar Branch of the American Association of University Women is an organization of interest to the students as to the faculty at Sweet Briar College. Students upon graduation from Sweet Briar are eligible to membership in this national organization of college and university women, first organized in 1882 and since affiliated with the International Federation of University Women.

The Association now has a membership of over 70,000 persons, functioning through 600 branches. A great variety of activities is carried on in different branches but all are united in the common aims of promoting higher education for women and of encouraging friendship and helpfulness the world over. Many branches maintain programs of special interest to recent graduates and afford an opportunity for cooperative service in the community, with congenial associates on a trained level. Look into the A.A.U.W. in your own home.

Membership in the Association makes one a non-resident member of the National A.A.U.W. Club in Washington, with the privileges of the club house and also a member of the International Federation of University Women, with guest privileges at the European club houses in London, Brussels, Paris, Rome, and Florence. The European federations, in spite of the hardships of the war period, have maintained their existence and are now busy with plans for rehabilitation and for re-opening the doors of schools and universities.

The International Federation is well-designed for the promotion of international understanding. In direct, personal ways contacts have been established by the American members with European members during the post-war period. Gift packages in great numbers have been sent across the seas, containing much-needed food and clothing. The notes of gratitude in return bring a sense of the friendship that has been engendered.

The A.A.U.W has awarded for 1946-47 twenty-two fellowships to women scholars, totalling $32,500. These fellowships are for graduates of approved colleges, who will pursue a variety of literary and scientific studies rated as important contributions to their various fields of learning. Dr. Eugenie M. Morenus and Dr. Dora Neill Raymond of the Sweet Briar faculty have held such fellowships. Seven fellowships and twenty International Study Grants will bring young women from the liberated countries to the United States for study.

Through an International Study Grant for 1945-1946, Miss Elizabeth Jansma of Amsterdam, Holland, came to Sweet Briar College for a general arts course. Alert, responsive, and friendly, Miss Jansma has added an interesting note to the college this year, and has given to her associates much information about Holland, its people, and its educational institutions. Appreciative of her opportunity to live and study in this free country, she will return to tell her own people about the United States—and Sweet Briar.

OFFICE HOURS

THE SWEET BRIAR COLLEGE INFIRMARY

8:00 to 8:30 a.m.—Week Days.

9:00 to 12:00 noon—Tuesdays, Thursdays and Saturdays.

3:00 to 5:30 p.m.—Mondays, Wednesdays, and Fridays.

7:00 to 7:30 p.m.—Tuesdays and Thursdays.

9:00 to 9:30 a.m., 5:45 to 6:15 p.m.—Sundays and Holidays.

Special treatments (such as vaccines) on Mondays and Fridays 3:00 to 5:30 p.m.

In case of accident or sudden illness, report as soon as possible, day or night. Any student developing a sudden skin eruption, will come at once to the infirmary.

No visiting of patients is allowed at the Infirmary except with special permission of the physician.

Patients waiting to see the physician are asked to refrain from loud talking or noise.

THE ASSISTANT TO THE DEAN

Monday, Wednesday, Thursday and Friday
9:00 a.m. to 12:15 p.m.
2:00 p.m. to 4:30 p.m.

Saturday
9:00 a.m. to 12:15 p.m.

RESIDENT REPRESENTATIVE

Tuesday and Thursday
7:00 p.m. to 7:30 p.m. in Residence Halls

GENERAL INFORMATION

Visitors in the Dormitories: If a student wishes to take her father or her brother to her room, she may make arrangements for so doing with the house president who gives the permission after consultation with the Resident Representative of the Faculty.

Mails: The Post Office is located in the Book Shop Building. The usual Post Office services are afforded here, mail being addressed Sweet Briar College, Sweet Briar, Virginia. Mail is delivered daily including Sunday at the Post Office, except for specials, which are posted in Gray ~~and in the Post Office~~ and delivered at the Information Office.

Communications: The college may be reached at any hour by telegraph or telephone, but calls will not be put through to the dormitories after 11:00 p.m. except in emergency. Telegrams are sent directly to Sweet Briar College. Money sent by wire can be received only at Lynchburg. There are telephones on each floor of the dormitories. For calls to Amherst and Lynchburg there are charges of five cents (5c) ~~and ten cents (10c) respectively.~~

Transportation: Cars meet all trains. The charge between the station and the college is twenty cents (20c) or thirty cents (30c) round trip.

There are buses from Sweet Briar to Lynchburg and Amherst every ~~45~~ minutes regularly from 7:00 a.m. to ~~10:30~~ p.m.

Students' Bookshop: The Students' Bookshop carries the general stock of a book store and some additional novelties. Students are required to deposit twenty-five dollars ($25) to cover charge accounts. At the end of the year any unused balance is refunded.

Hours: Monday, Tuesday, Thursday, and Friday.
9:00 a.m. to 12:30 p.m.
1:30 p.m. to 3:00 p.m.

Wednesday and Saturday
9:00 a.m. to 12:30 p.m.

Furniture: Students' rooms are furnished with beds, chiffoniers, tables, bookcases, chairs, rugs, one pair of double blankets and a pillow. No furniture shall be moved from room to room without special permission from Mrs. Kerr. Each student should provide herself with her own towels, sheets, pillow-cases, and extra blankets. Couch covers, curtains, desk lamps, easy chairs, etc., are usually obtained from the Lynchburg stores.

Electrical Appliances: No electrical appliances, except radios, dryers and heating pads may be used in the room. Other appliances are subject to confiscation by the Department of Buildings and Grounds. An electric iron and ironing board (and one electric plate for heating water in emergency) are installed in each hall. Each room may have a total of three hundred watts.

Laundry: Each article must be marked with name tapes. Laundry slips may be purchased in the Information Office. Laundry goes out at 7:30 a.m. on Tuesday from Reid and Grammer; on Friday from Manson and Randolph, and on Monday from Gray and Carson.

Students are allowed 24 pieces of laundry each week. For each piece over 24 there is a charge of five cents (5c).

Alumnae Association: The Alumnae office is located in 3 Fletcher. Miss Helen McMahon is the Alumnae Secretary.

Lost and Found: This department is located in the Information Office.

Visitors: Visitors may come to the Information Office where they will be directed to the parlors of the dormitories or to convenient places to meet their appointments.

Trunks: Trunks and bags should be checked to Sweet Briar, **not Lynchburg.** Trunk checks should be left at the Service Room. Before trunks or packages will be picked up or delievered, you must get a delivery check from the Service Room; there will be a charge of fifty cents for delivery of trunks and bags, and a charge of twenty-five cents for delivery of packages.

Gymnasium: Regulation uniforms are used in the gymnastic drills and basketball practice, which each student is required to attend unless excused by the physician.

Riding: Horses may be engaged from the Sweet Briar stables by telephone. Riding tickets may be purchased in the Information Office. A riding permit from a student's parent or guardian must be filed with the physical director before any girl may ride.

Class Organization: The first meeting of the Freshmen Class is called by the Junior President, who is then President **pro tem.** of the Freshmen until the election of their officers after six weeks.

Lectures and Concerts: Lectures and Concerts are held frequently in the Chapel on Friday night. These are open without charge to all members of the community.

Convocation: There is Convocation at least once a month. Attendance is required.

The House President in your dormitory will be glad to help you in any way she can.

THE REFECTORIES

Costume in dining halls: Students are expected to be suitably attired at meal times. Student Government and the Refectory Management are agreed that overalls and shorts may not be worn at any meals; riding clothes may be worn at lunch only. Pin curls and bobby pins must be covered by a scarf.

Meals in Rooms: Upon written order of the college physician, students who are ill or indisposed, may have trays in their rooms. The charge for this service is .25. Signed tray slips, together with the money, should be placed in boxes provided for this purpose in each dormitory, at least one-half hour before the meal bell rings.

Food may not be taken from the dining room at meal times.

Meal tickets: Visitors dining in the Refectories will pay the following rates:

Breakfast	.35	Sunday dinner	.85
Lunch	.50	Picnics	.50
Week day dinner	.65		

Picnics: The Refectories provide picnic lunches on Wednesday, Friday, Saturday, and Sunday. Requests for these lunches must be made in the dining rooms *two meals* in advance of the time desired.

Clubs and other Organizations must order refreshments forty-eight hours in advance.

THE BOXWOOD INN

The Boxwood Inn, managed by Mrs. Elizabeth Jones, is the boon of our existence. Here we often have birthday suppers and Sunday morning breakfasts; when we're feeling generous or have just received our allowance from home, it's here that we entertain our roommates.

Snacks to relieve that in-between-meal feeling can be bought at the shop from 8:00 a.m. to 1:30 p.m. on weekdays and from 8:30 a.m. to 2:00 p.m. on Sunday. If you have time to sit around and chat there's always someone in the Fireplace Room which is open from 8:00 a.m. to 11:00 a.m., from 3:00 p.m. to 5:00 p.m., and from 9:00 p.m. to 10:00 p.m. every day. On warm days, we gather out in the patio to sip cokes and talk or read the news from home, after which it is nice to help keep the Inn spic and span by putting our cups or boxes in the trash cans.

If your visitor wants to stay on campus, you can get rooms by reservation at the Inn.

It is necessary to make reservations for **lunch** and **dinner.**

Meals are served:

Breakfast:	Weekdays:	8:00 a.m. to 9:30 a.m.
	Sunday:	8:30 a.m. to 10:00 a.m.
Lunch:	Weekdays:	12:00 noon to 1:00 p.m.
	Sunday:	12:30 p.m. to 1:30 p.m.
Dinner:		6:00 p.m. to 7:00 p.m.

"That Helping Hand"

Just as the Sophomores have their wall, the Juniors, their bench, the Seniors, their Golden Stairs—you too have a cherished possession, the fireplug. All this may seem strange, but from the minute you arrive, you'll learn all the P's and Q's from the capable Committee "X". That's that grinning group who'll be waiting with open arms for you at the Sweet Briar station. They perform miracles, not only those first few hectic weeks, but throughout the whole year with their gala entertainments for you. They're a marvelous bunch, and are always at your beck and call. But you'll soon find THAT out!

Do bring plenty of cottons—we're south, remember! A white dress for Founder's Day in late October is essential, so double check that. Also bring hammer and nails, a laundry bag, coat hangers, moth balls, dresser scarfs, and all the other little things that you take so for granted at home.

Money may be a problem. Your allowance, of course, is entirely up to you and your family. The big things are included in your tuition, then the $25 Student Activities Fee and the $25 Book Shop Fee cover quite a bit, but the little things dc mount up. There are snacks at the Inn, jaunts to Amherst, trips to Lynchburg, departmental club dues, room furnishings, and everyday necessities, such as soap, toothpaste, etc. So make a mental note of these when you're adding up expenses.

There are many interests and activities throughout the year, so come prepared to take part in them as soon as you get settled. Remember Sweet Briar will be what YOU make it!

IDENTIFICATION CARD

Class of 1947

MOTTO: Spectamur agendo.

COLORS: Delph blue and black.

EMBLEM: Lion.

Class of 1948

MOTTO: Factum non verbum.

COLORS: Purple and gold.

EMBLEM: Swan.

Class of 1949

MOTTO: Honor ante honores.

COLORS: Peacock blue and green.

EMBLEM: Peacock.

Class of 1950

MOTTO: Ne obliviscamur.

COLORS: Green and black.

EMBLEM: Oak tree.

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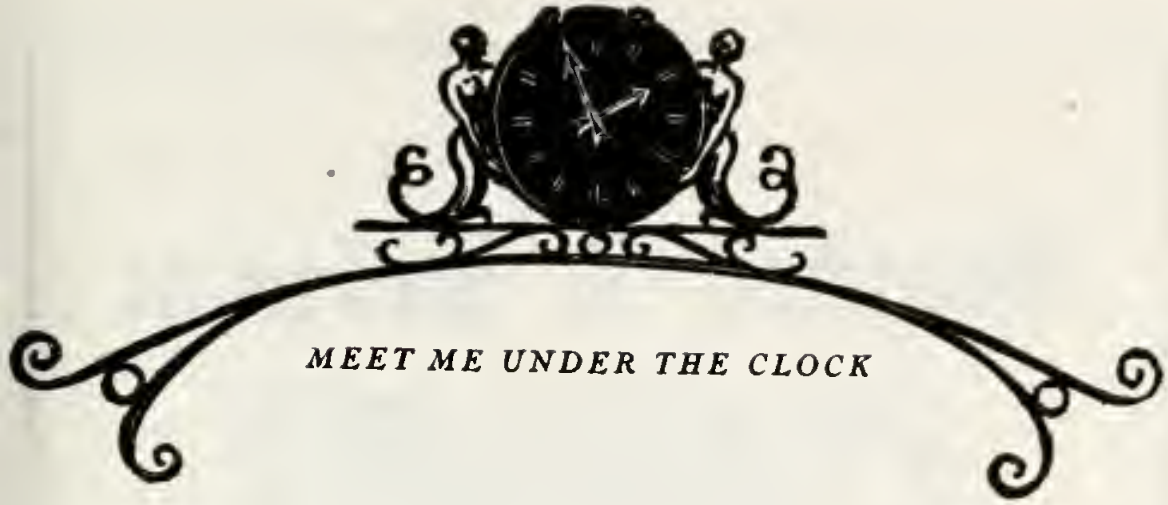

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